

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

AGENDA (AMENDED)
May 19, 2025
6:00 PM

- 1. CALL TO ORDER**
- 2. OPENING INVOCATION**
- 3. THE PLEDGE OF ALLEGIANCE**
- 4. COMMUNITY ANNOUNCEMENTS**
 - A. The City of Longwood will host the Florida SMaSH Beer Festival on Saturday, May 31, 2025, from 1:00 p.m. until 5:00 p.m. at Reiter Park, 311 West Warren Avenue. This is a ticketed event and tickets are available for \$40 on Eventbrite.com.**
- 5. PROCLAMATIONS / RECOGNITIONS**
 - A. Proclaiming May 11 through May 17, 2025, as “National Police Week”; and “Peace Officers Memorial Day” in the City of Longwood.**
 - B. Proclaiming May 18 through May 24, 2025, as “National Public Works Week” in the City of Longwood.**
 - C. Proclaiming May 18 through May 24, 2025, as “Emergency Medical Services Week” in the City of Longwood.**
- 6. BOARD APPOINTMENTS**
- 7. PUBLIC INPUT**
 - A. Public Participation.**
- 8. MAYOR AND COMMISSIONERS’ REPORT**
 - A. Districts #3, #4, #5, #1 and #2**
- 9. COMMISSION AND STAFF ADDITIONS OR CHANGES**
 - A. ADDITIONAL ITEMS RAISED DURING MAYOR'S AND COMMISSIONERS' REPORTS**

B. ANY ADDITIONS OR DELETIONS TO THE AGENDA

10. CONSENT AGENDA

- A. Approve the Minutes of the May 5, 2025, Regular Meeting.**
- B. Approve the Monthly Expenditures for April 2025.**
- C. Approve the Monthly Financial Report for March 2025.**

11. PUBLIC HEARINGS

- A. Read by title only, set June 2, 2025, as the second public hearing and approve the first reading of Ordinance No. 25-2268, a non-codified Longwood Development Code Amendment to allow a standalone pharmacy at 876 South U.S. Highway 17-92.**

12. REGULAR BUSINESS

- A. Read by title only, set June 2, 2025, as the public hearing date and approve the first reading of Ordinance No. 25-2267, a Small-Scale Comprehensive Plan intended to change the Future Land Use and Zoning at 919 Orange Avenue to allow for the existing use of a daycare center to be permitted outright.**
- B. Read by title only, set June 2, 2025, as the public hearing date and approve the first reading of Ordinance No. 25-2269, amending Chapter 78, Article II, Communications Facilities in Public Rights-of-Way concerning requirements to obtain a right-of-way permit for the installation of communication services facilities.**
- C. Read by title only and adopt Resolution No. 25-1690, amending the adopted budget 2024-2025, and authorize the Finance Director to record changes in anticipated revenues and appropriations for expenditures as provided in the 2025 Mid-Year Budget Adjustments.**
- D. Read by title only and adopt Resolution No. 25-1691, the Florida Department of Transportation (FDOT) State Highway Lighting, Maintenance and Compensation Agreement Work Order for Fiscal Year 2025/2026.**
- E. Read by title only and adopt Resolution No. 25-1692, which approves an Interlocal Agreement between Seminole County and the City of Longwood for the Urban County Partnership Program.**
- F. Approval to award a Construction Agreement for the Bennett Drive Stormwater Project - Phase II (IFB #ED24ATLOG0123) and issuance of a purchase order in the amount of \$1,206,389.90 to Central Florida Environmental Corporation (CFE) as the lowest and most responsive bidder.**
- G. Discussion and consider the appointment of William Watts as City Manager and approval of an Employment Agreement for City Manager.**

13. CITY MANAGER'S REPORT

14. CITY ATTORNEY’S REPORT

15. CITY CLERK’S REPORT

16. ADJOURN

Michelle Longo, MMC, FCRM
City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at (407) 260-3466 at least 48 hours in advance of the meeting.

Any invocation that is offered before the official start of the Commission meeting shall be the voluntary offering of a private person, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission or the city staff, and do not necessarily represent their individual religious beliefs, nor are the views and beliefs expressed by an invocation speaker intended to suggest the City’s allegiance to or preference for any particular religion, denomination, faith, creed or belief. Persons in attendance at the City Commission meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. You may exit the City Commission Chambers and return upon completion of the opening invocation if you do not wish to participate in or witness the opening invocation.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk’s Office by calling (407) 260-3441 or emailing clerk@longwoodfl.org.

Future Meetings:	June 2, 2025	6:00 PM	Regular Meeting
	June 16, 2025	6:00 PM	Regular Meeting