

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

AGENDA
June 2, 2025
6:00 PM

- 1. CALL TO ORDER**
- 2. OPENING INVOCATION**
- 3. THE PLEDGE OF ALLEGIANCE**
- 4. COMMUNITY ANNOUNCEMENTS**
 - A. The Annual “Father and Daughter” Dance will be held on Thursday, June 12, 2025, from 7:00 p.m. until 9:00 p.m. at the Longwood Community Building, 200 West Warren Avenue.**
 - B. The City of Longwood will host a Flag Retirement Ceremony on Saturday, June 14, 2025, from 10:00 a.m. until 11:30 a.m., at Reiter Park, 311 West Warren Avenue. A concert in the park will occur after the flag retirement at 12:00 p.m.**
 - C. The “Downtown Longwood Cruise-In” Car Show will be held on Saturday, June 14, 2025, from 5:00 p.m. until 8:00 p.m. in the Historic District of Longwood.**
- 5. PROCLAMATIONS / RECOGNITIONS**
 - A. Proclamation recognizing Christian Tech Center Ministries 3rd Anniversary.**
- 6. BOARD APPOINTMENTS**
 - A. Appointment of a member of the Commission as the primary and the alternate representative to the Council of Local Governments in Seminole County (CALNO).**
- 7. PUBLIC INPUT**
 - A. Public Participation.**
- 8. MAYOR AND COMMISSIONERS’ REPORT**
 - A. Districts #4, #5, #1, #2 and #3**
- 9. COMMISSION AND STAFF ADDITIONS OR CHANGES**
 - A. ADDITIONAL ITEMS RAISED DURING MAYOR'S AND COMMISSIONERS' REPORTS**

B. ANY ADDITIONS OR DELETIONS TO THE AGENDA

10. CONSENT AGENDA

- A. Approve the Minutes of the May 13, 2025, Special Meeting and the May 19, 2025, Regular Meeting.**
- B. Approve the Monthly Expenditures for April 2025.**
- C. City Commission to affirm the appointment of City Manager William Watts as Board Member and approve Magdala Ridore, HR Director, as the Alternate Board Member to represent the City of Longwood on the Public Risk Management of Florida (PRM) Property and Casualty Pool Board of Directors.**
- D. Approve the award for the Construction Agreement for the Raven Avenue Outfall Rehabilitation Project (IFB-PW-RavenOutfall2024), authorize the issuance of a purchase order in the amount of \$620,000 to Gregori Construction, Inc. which includes the base bid of \$516,516.00 and a 20% contingency, and authorize the City Manager to execute all associated documents.**

11. PUBLIC HEARINGS

- A. Read by title only and adopt Ordinance No. 25-2267, a Small-Scale Comprehensive Plan intended to change the Future Land Use and Zoning at 919 Orange Avenue to allow for the existing use of a daycare center to be permitted outright.**
- B. Read by title only and adopt Ordinance No. 25-2268, a non-codified Longwood Development Code Amendment to allow a standalone pharmacy at 876 South U.S. Highway 17-92.**
- C. Read by title only and adopt Ordinance No. 25-2269, amending Chapter 78, Article II, Communications Facilities in Public Rights-of-Way concerning requirements to obtain a right-of-way permit for the installation of communication services facilities.**

12. REGULAR BUSINESS

- A. Schedule Thursday, September 4, 2025, and Monday, September 15, 2025, as regular City Commission Meetings dates and public hearing dates for the adoption of the Fiscal Year 2025/2026 Budget.**

13. CITY MANAGER'S REPORT

14. CITY ATTORNEY'S REPORT

15. CITY CLERK'S REPORT

16. ADJOURN

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at (407) 260-3466 at least 48 hours in advance of the meeting.

Any invocation that is offered before the official start of the Commission meeting shall be the voluntary offering of a private person, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission or the city staff, and do not necessarily represent their individual religious beliefs, nor are the views and beliefs expressed by an invocation speaker intended to suggest the City’s allegiance to or preference for any particular religion, denomination, faith, creed or belief. Persons in attendance at the City Commission meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. You may exit the City Commission Chambers and return upon completion of the opening invocation if you do not wish to participate in or witness the opening invocation.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk’s Office by calling (407) 260-3441 or emailing clerk@longwoodfl.org.

Future Meetings:	June 16, 2025	6:00 PM	Regular Meeting
	July 7, 2025	6:00 PM	Regular Meeting (Canceled)
	July 10, 2025	3:00 p.m.	Work Session