

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

MINUTES
June 2, 2025
6:00 PM

Present: Mayor Brian D. Sackett
Deputy Mayor Abby Shoemaker
Commissioner Tony Boni
Commissioner Matthew McMillan
Commissioner Matt Morgan
Dan Langley, City Attorney
Michelle Longo, City Clerk
David Dowda, Police Chief
Shad Smith, Public Works Director
Magdala Ridore, Human Resources Director
Anjum Mukherjee, Senior Planner
Michael Aprile, Deputy Police Chief

Absent: William Watts, City Manager

- 1. CALL TO ORDER.** Mayor Sackett called the meeting to order at 6:01 p.m.
- 2. OPENING INVOCATION.** Father Darin Metz, with Longwood Christ Church gave the invocation.
- 3. THE PLEDGE OF ALLEGIANCE.** Mayor Sackett led the Pledge of Allegiance.
- 4. COMMUNITY ANNOUNCEMENTS.** Ms. Longo read the following announcements.
 - A. The Annual “Father and Daughter” Dance will be held on Thursday, June 12, 2025, from 7:00 p.m. until 9:00 p.m. at the Longwood Community Building, 200 West Warren Avenue.**
 - B. The City of Longwood will host a Flag Retirement Ceremony on Saturday, June 14, 2025, from 10:00 a.m. until 11:30 a.m., at Reiter Park, 311 West Warren Avenue. A concert in the park will occur after the flag retirement at 12:00 p.m.**
 - C. The “Downtown Longwood Cruise-In” Car Show will be held on Saturday, June 14, 2025, from 5:00 p.m. until 8:00 p.m. in the Historic District of Longwood.**
- 5. PROCLAMATIONS / RECOGNITIONS**
 - A. Proclamation recognizing Christian Tech Center Ministries 3rd Anniversary.**

Mayor Sackett read the Proclamation and presented it to Andre Klass. Photographs were then taken.

6. BOARD APPOINTMENTS

A. Appointment of a member of the Commission as the primary and the alternate representative to the Council of Local Governments in Seminole County (CALNO).

The Commission appointed by a unanimous voice vote Commissioner Morgan as the primary and Deputy Mayor Shoemaker as the alternate representative.

7. PUBLIC INPUT

A. Public Participation.

Nathan A. Skop, spoke about his intent to run for Seminole County Court Judge.

8. MAYOR AND COMMISSIONERS' REPORT

- A. **District #4.** Commissioner Morgan said he is a member of the Board of Directors and advisory committee for Teen Challenge, and they have a new Director, AJ Skinner. They will be having a fundraiser gala for Teen Challenge on October 6, 2025, at the Marriott in Lake Mary. The keynote speaker will be Danny Wuerffel, a former football quarterback who in 1996 during his senior year in college won the Heisman Trophy award. He attended the VFW Post 8207 Memorial Day ceremony at the Longwood Memorial Gardens. He attended the ribbon cutting for Dough Boyz and thanked Mario and his father for choosing Longwood to open a second location. He attended the "Be the Change" Poker Tournament and Casino Night fundraiser and thanked Commissioner Boni for hosting the event. He said he would be coming out of retirement to wrestle on June 18 at Tuffy's Music Box & Lounge in Sanford, benefiting Hollerbach's Has Heart, supporting local causes, and giving back to the Seminole County community. He wished Commissioner McMillan a happy 59th birthday. He thanked Liane Cartagena and Michelle Longo for making the transition to streaming to YouTube. He was a guest speaker invited by Governor DeSantis to speak on opioid and fentanyl numbers. He thanked Chief Dowda for filling in as City Manager and mentioned that he had spoken to him about a concern regarding an old gas station on Church Avenue and the bubbling that was seen where the old gas pumps used to be.

Chief Dowda addressed the concern, stating that it is an aeration system specifically designed to address areas where fuel tanks have been removed from the ground and residual petroleum remains in the ground. This system allows the vapors to escape safely into the air, and it is a Florida Department of Environmental Protection (FEDP) approved system.

Commissioner Morgan spoke about the sidewalk widening taking place on Warren Avenue and Milwee Avenue and the businesses in the area that are being affected, specifically, Judy's Dolls, which is the hardest hit. He asked if there was anything they could do to assist.

Chief Dowda responded that he would look into it and see what could be done to benefit them.

District #5. Mayor Sackett attended the Longwood Elementary 5th Grade graduation on May 20. He attended the VFW Post 8207 Memorial Day ceremony at the Longwood Memorial Gardens. He attended the ribbon cutting for Dough Boyz and the "Be the Change" Poker Tournament and Casino Night fundraiser. He mentioned the sidewalk repairs taking place in Winsor Manor and the

concern regarding a tree with its roots. He stated that the Public Works Director has been informed of the concerns and has addressed the questions that have been asked. He said that today was the first day of Longwood's Summer Camp. He addressed the Rangeline Road area, extending down to EE Williamson Road, and noted that it needs to be cleaned up. He will be attending a MetroPlan meeting on Thursday.

District #1. Deputy Mayor Shoemaker attended the VFW Post 8207 Memorial Day ceremony at the Longwood Memorial Gardens. She attended the ribbon cutting for Dough Boyz and the "Be the Change" Poker Tournament and Casino Night fundraiser.

District #2. Commissioner Boni thanked everyone for attending the Be the Change Poker Tournament and Casino Night fundraiser. He congratulated Christian Tech Center Ministries on their third birthday. He wished Commissioner McMillan a happy birthday. He attended the VFW Post 8207 Memorial Day ceremony at the Longwood Memorial Gardens, the Longwood Elementary 5th Grade graduation, and the ribbon cutting for Dough Boyz. He mentioned he was not getting as many complaints regarding WastePro and collection times. He is getting questions regarding the fiber optic work and how many more are expected. He has been forwarding them to the city manager to address. He also thanked Decision Tactical for hosting the poker and casino night, as well as everyone who attended the fundraiser, which contributed to its success for the charities that Be the Change supports.

District #3. Commissioner McMillan wished his father a happy birthday, as they shared the same birthday. He attended the SMaSH Beer festival, where the Farmers Market was also taking place. He mentioned that he likes it when multiple events are going on at once. He said that the Orlando Brick Company was celebrating its first year in business and was holding a big sale. He has been at Winsor Manor, his parents' home, and noticed the new sidewalks. He stated they were moving fast, and there was minimal disruption with the traffic. He attended the Longwood Elementary 5th-grade graduation and mentioned that this was his favorite community event.

It was also announced that the Longwood Police Department would host Senior Bingo tomorrow at the Longwood Community Building from 9:00 a.m. until 11:00 a.m.

9. COMMISSION AND STAFF ADDITIONS OR CHANGES

- A. ADDITIONAL ITEMS RAISED DURING MAYOR'S AND COMMISSIONERS' REPORTS.** None.
- B. ANY ADDITIONS OR DELETIONS TO THE AGENDA.** None.

10. CONSENT AGENDA

- A. Approve the Minutes of the May 13, 2025, Special Meeting and the May 19, 2025, Regular Meeting.**
- B. Approve the Monthly Expenditures for April 2025.**
- C. City Commission to affirm the appointment of City Manager William Watts as Board Member and approve Magdala Ridore, HR Director, as the Alternate Board Member to represent the City**

of Longwood on the Public Risk Management of Florida (PRM) Property and Casualty Pool Board of Directors.

- D. **Approve the award for the Construction Agreement for the Raven Avenue Outfall Rehabilitation Project (IFB-PW-RavenOutfall2024), authorize the issuance of a purchase order in the amount of \$620,000 to Gregori Construction, Inc. which includes the base bid of \$516,516.00 and a 20% contingency, and authorize the City Manager to execute all associated documents.**

Deputy Mayor Shoemaker moved to approve Items 10A through 10D as presented.
Seconded by Commissioner Boni and carried by a unanimous roll call vote.

11. PUBLIC HEARINGS

- A. **Read by title only and adopt Ordinance No. 25-2267, a Small-Scale Comprehensive Plan intended to change the Future Land Use and Zoning at 919 Orange Avenue to allow for the existing use of a daycare center to be permitted outright.**

Mr. Langley read Ordinance No. 25-2267 by title only.

Mayor Sackett opened the public hearing. No one spoke in favor or opposition to Ordinance No. 25-2267.

Commissioner McMillan moved to close the public hearing. Seconded by Commissioner Boni and carried by a unanimous voice vote.

Commissioner McMillan moved to adopt Ordinance No. 25-2267 as presented. Seconded by Commissioner Boni and carried by a unanimous roll call vote.

- B. **Read by title only and adopt Ordinance No. 25-2268, a non-codified Longwood Development Code Amendment to allow a standalone pharmacy at 876 South U.S. Highway 17-92.**

Mr. Langley read Ordinance No. 25-2268 by title only.

Mayor Sackett opened the public hearing. No one spoke in favor or opposition to Ordinance No. 25-2268.

Commissioner Morgan moved to close the public hearing. Seconded by Commissioner McMillan and carried by a unanimous voice vote.

Commissioner Morgan moved to adopt Ordinance No. 25-2268 as presented. Seconded by Deputy Mayor Shoemaker and carried by a unanimous roll call vote.

- C. **Read by title only and adopt Ordinance No. 25-2269, amending Chapter 78, Article II, Communications Facilities in Public Rights-of-Way concerning requirements to obtain a right-of-way permit for the installation of communication services facilities.**

Mr. Langley read Ordinance No. 25-2269 by title only.

Mr. Langley presented the Item and addressed the changes in ordinance including the requirement for the case escrow provision and an alternative being a letter of credit, and a slight change in the wording in section 76 that now reflects repair costs caused by the permit holder.

Mr. Smith spoke about the Item and the estimated costs related to the incidences that the Public Works staff had to address from past companies installing communication services.

Discussion ensued and questions were asked about the changes made.

Mayor Sackett opened the public hearing.

Kate Wallace, 2251 Lucien Way, Maitland. She spoke on behalf of Charter Communications and shared that she had a productive conversation with Mr. Langley and Mr. Watts, agreeing to the change that would allow for a letter of credit. She mentioned the \$250,000 amount and ensured that the amount the city is requesting for letters of credit or cash escrow would be proportionate to the risk. She mentioned that the amount mentioned in the statute was for restoring the right of way, and it does not list a specific number in the statute. However, they focus on restoring the right of way; then, the cost of repairing the right of way is the amount you want to judge or use your judgment to set for these financial instruments. She thanked the city for their partnership and was willing to hear them out.

No one else spoke in favor or opposition to Ordinance No. 25-2269.

Commissioner McMillan moved to close the public hearing. Seconded by Commissioner Boni and carried by a unanimous voice vote.

Commissioner Boni moved to adopt Ordinance No. 25-2269 as presented. Seconded by Commissioner McMillan and carried by a unanimous roll call vote.

12. REGULAR BUSINESS

A. Schedule Thursday, September 4, 2025, and Monday, September 15, 2025, as regular City Commission Meetings dates and public hearing dates for the adoption of the Fiscal Year 2025/2026 Budget.

Commissioner Morgan moved to approve Item 12A as presented. Seconded by Commissioner McMillan and carried by a unanimous roll call vote.

13. CITY MANAGER'S REPORT

Mr. Dowda reported that yesterday was the first day of hurricane season. He said that Fire Chief Feist has distributed guidance to all employees, reminding them that it is that time of year and they should start preparing themselves personally and professionally for their response to a storm. He said that Chief Feist and other members of the police department will also participate in a mock activation of our Longwood Emergency Operations Center at the police department. On June 11, the IT Department will complete its annual Everbridge communication system test. This is the cellular communication system that permits the employees to receive emergency communications from the city. He said that Public Works crews are close to the completion of the sidewalk work in Windsor Manor. That has included the replacement of nearly 350 panels of walkway. Public Works has also begun the South Longwood Phase

2 sidewalk project, which will consist of improvements to sidewalks on Reider, Lake, and Tullis Avenue. This project will include approximately 2,000 feet of additional sidewalk in the area. He said the Dog Park fence has been temporarily repaired, and the park is now open. He said that while the park is functional, a large part of the fallen tree remains. They hope to have it completely removed by the end of the week. He stated that Leisure Services and several other city departments are gearing up for the Rock, Freedom, and Fireworks event. He said he would address the items mentioned, including Judy's Dolls and Rangeline Road.

14. CITY ATTORNEY'S REPORT. No report.

15. CITY CLERK'S REPORT

Ms. Longo reported that the Board Appreciation Dinner will take place next Tuesday, June 10th, at the Longwood Community Building. She also mentioned that the 2025 FLC Annual Conference will be held from August 14 to 16 in Orlando and asked that they let her know if they plan to attend. She will get them registered as soon as the notification is received.

16. ADJOURN. Mayor Sackett adjourned the meeting at 7:16 p.m.

Minutes approved by City Commission: 06-16-2025.

Brian D. Sackett, Mayor

ATTEST:

Michelle Longo, MMC, FCRM, City Clerk