

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

MINUTES
June 16, 2025
6:00 PM

Present: Mayor Brian D. Sackett
Deputy Mayor Abby Shoemaker
Commissioner Tony Boni
Commissioner Matthew McMillan
Commissioner Matt Morgan
Dan Langley, City Attorney
Michelle Longo, City Clerk
David Dowda, Police Chief
Chris Kintner, Community Development Director
Chris Capizzi, Leisure Services Director

1. **CALL TO ORDER.** Mayor Sackett called the meeting to order at 6:01 p.m.
2. **OPENING INVOCATION.** Pastor Mark Digenho, with Grave Chapel Church gave the invocation.
3. **THE PLEDGE OF ALLEGIANCE.** Deputy Mayor Shoemaker led the Pledge of Allegiance.
4. **COMMUNITY ANNOUNCEMENTS.** Ms. Longo read the following announcements.
 - A. The Senior Matinee will be held on Wednesday, June 18, 2025, from 1:30 p.m. until 3:30 p.m. at the Longwood Community Building, 200 West Warren Avenue. The movie will be *Noah*.
 - B. The City of Longwood will host a “Juneteenth” celebration on Thursday, June 19, 2025, from 5:00 p.m. until 8:00 p.m., at the Longwood Community Building, 200 West Warren Avenue.
 - C. The City of Longwood will host its Rock, Freedom, and Fireworks event on Saturday, June 28, 2025, from 5:00 p.m. until 9:00 p.m. at Reiter Park, 311 West Warren Avenue. There will be live music, food trucks, and a firework show which will begin around 9:00 p.m. Parking will be available in the parking lot of the Orlando Health South Seminole Hospital and at the Longwood SunRail Station. This is a free event.
5. **PROCLAMATIONS / RECOGNITIONS**
 - A. District #2 Nomination of the Business Person of the Month Award for July.

Commissioner Boni nominated One Fitness for Business Person of the Month for July 2025.
 - B. Nomination of the Beautification Award - 3rd Quarter 2025.

Nomination was deferred to the next meeting.

C. Proclaiming June 19, 2025, as “Juneteenth Day” in the City of Longwood.

Mayor Sackett read the Proclamation.

6. BOARD APPOINTMENTS. None.

7. PUBLIC INPUT

A. Public Participation.

Jonathan Brown, 890 Woodgate Trail, Longwood. He spoke about Sunshine Water Services and the cost of their utility. He mentioned that the pricing for wastewater treatment is a little aggressive compared to the market.

Tisia Byrd, 544 East Warren Avenue, Longwood. She spoke about community volunteers for senior assistance in areas related to lawn care, painting, or in their daily needs. She mentioned an organization in Altamonte Springs that she is involved in that focuses heavily on the disabled and seniors and wondered if that was something that can be done in Longwood.

8. MAYOR AND COMMISSIONERS’ REPORT

A. District #5. Mayor Sackett attended a MetroPlan Orlando Municipal Advisory Committee (MAC) Meeting and the Transportation Improvement Program (TIP) was discussed which sets the schedule for improvements to the region’s transportation system over the next five (5) years. He mentioned that there is the opportunity to provide feedback and provided that information to the City Manager to be shared. He said at the meeting the new slate of officers was recommended and Commissioner Jordan Smith, City of Lake Mary will be one of them. He attended the Board Appreciation Dinner, the Flag Retirement event, and the Longwood Car Show. He mentioned he had a nice Father’s Day and wished Commissioner McMillan well on his upcoming road trip.

District #1. Deputy Mayor Shoemaker wished Commissioner McMillan a safe road trip. She attended the Board Appreciation Dinner and the Flag Retirement event. She addressed the comments made by Mr. Brown about Sunshine Water Services, and stated the commission has received complaints and appreciated his attendance at the meeting. She mentioned to Ms. Byrd that Commissioner Boni has an organization that could provide her with information on programs available to seniors.

District #2. Commissioner Boni wished all dads a Happy Father’s Day. He addressed the comments made by Ms. Byrd and mentioned his foundation “Be the Change Today” for seniors and that they are building a resource group of different services and that he could work with her to get volunteers to help. He is looking to have a list of roofers, tree trimmers, lawn service, handymen that a senior can trust and get a fair price, that is his mission. He attended the Board Appreciation Dinner, the Flag Retirement event, and the Senior Bingo event. He thanked Commissioner McMillan for attending the upcoming Rotary International in Calgary and for representing Rotary Club of Historic Longwood.

District #3. Commissioner McMillan also wished everyone a Happy Father's Day. He attended the Board Appreciation Dinner and the Flag Retirement event. He addressed Sunshine Utilities and noted they have talked about this and was not sure if the individual had reached out to the Florida Public Services Commission, a state level regulatory board. They would have to hold hearings when they are looking to raise rates, and they would be held in Tallahassee. He said there might be a process to file a complaint. He did not feel at this point it is feasible for the city to purchase the utility company. He said at the beginning of June was the National Association for Women in Construction and they had a career camp at Lyman High School where they teach young women in high school about the construction trade. Part of the camps project was to build little mini libraries, similar to what is in Reiter Park, and he claimed one on behalf of the Rotary of Longwood. He would like to find a place within the Historic District to have it placed. He said after the meeting he is heading to the Rotary International Convention which will be held in Calgary, Canada.

District #4. Commissioner Morgan attended a Longwood Historic Society meeting on June 8 and Pasha Baker spoke to the group about the Goldsboro Museum campus in Sanford and educating them about Florida Emancipation Day and its distinction from Juneteenth. He attended the Board Appreciation Dinner and the Flag Retirement event. He thanked LifePoint Church for renting the Semoran Skateway for their church members, after the Flag Retirement event, which he attended with his family. He also attended the Hero Strong Flag Retirement that was held at Decision Tactical. He attended a 103rd birthday for June Brown at Cascade Heights. He will be participating in a wrestling charity show on Wednesday for the Grapple for Good Benefiting Hollerbach's Has Heart event at Tuffy's Music Box in Sanford.

9. COMMISSION AND STAFF ADDITIONS OR CHANGES

A. ADDITIONAL ITEMS RAISED DURING MAYOR'S AND COMMISSIONERS' REPORTS.

Mayor Sackett brought up Sunshine Utilities and asked that they be invited to the July City Commission meeting to discuss their rates. He also asked the Clerk to make sure there was enough in the budget to have frames for special recognitions.

B. ANY ADDITIONS OR DELETIONS TO THE AGENDA. None.

10. CONSENT AGENDA

A. Approve the Minutes of the June 2, 2025, Regular Meeting.

B. Approve the Monthly Expenditures for May 2025.

C. Approve the Monthly Financial Report for April 2025.

D. Approve a purchase order in the amount of \$92,450 to CPH Consulting, LLC for engineering services to prepare a Drinking Water Facilities Plan.

- E. Approval to enter into negotiations with Kimley-Horn & Associates as the top-ranked engineering design firm from RFP PW-04012024 related to the West Warren Avenue Complete Street Design, and authorize the City Manager to execute all necessary documents.**
- F. Approve a purchase order in the amount of \$54,526.50 to Huffman Inc. dba NuWave Concrete for the Candyland Sports Complex Concrete Improvement Project.**
- G. Approve the Police Chief to sign a Seminole County Basic Recruit Training Agreement between the Seminole County Sheriff's Office and the City of Longwood Police Department for training services.**

Commissioner Boni moved to approve Items 10A through 10G as presented. Seconded by Commissioner Morgan and carried by a unanimous roll call vote.

11. PUBLIC HEARINGS

- A. The City Commission to hold a public hearing to consider a Minor Conditional Use Permit (CUP 02-25) to allow a private school (Revival Fire Christian Academy) at 585 South Ronald Reagan Boulevard.**

Mr. Langley stated Items 11A and 11B are quasi-judicial matters, the Commission will determine whether the application meets the criteria for approval set forth in the code, and will decide on whether the application is denied, approved, or approved with conditions based on the evidence presented. He said anyone wishing to speak on behalf or in opposition to 11A or 11B was requested to stand and be sworn in. He then swore in those wishing to speak.

Mr. Kintner presented the Item.

Mayor Sackett opened the public hearing. No one spoke in favor or opposition to Conditional Use Permit (CUP 02-25).

Commissioner Morgan moved to close the public hearing. Seconded by Deputy Mayor Shoemaker and carried by a unanimous voice vote.

Commissioner Morgan moved to approve Conditional Use Permit (CUP 02-25) as presented. Seconded by Commissioner McMillan and carried by a unanimous roll call vote.

- B. The City Commission to hear a public request for Special Exception (SPE 01-25) to allow outdoor storage in the front yard and barbed wire and blue screening on the fence at 1100 Charles Street.**

Mr. Langley addressed this under 11A and stated this was a quasi-judicial matter.

Mr. Kintner presented the Item and reviewed the exceptions being requested. He did mention the applicant asked for barbed wire fence and that staff is supportive of the request but not the barbed wire fence and instead recommended a standard eight-foot chain link fence in place of the two-foot portion being barbed wire.

Discussion ensued on the barbed wire fence.

Mayor Sackett opened the public hearing.

Derek Riggelman, with Lee and Associates Central Florida, 1017 East South Street, Orlando, spoke on behalf of GK2 Orlando LLC, the owner of American Industrial Center. He stated city staff presented their project well regarding the barbed wire fence and that was something they would like to do, not something they have to do. They are understanding of the city code.

Discussion ensued on the outdoor storage and what was going to be stored.

No one else spoke in favor or opposition to Special Exception (SPE 01-25).

Commissioner Morgan moved to close the public hearing. Seconded by Commissioner McMillan and carried by a unanimous voice vote.

Commissioner Morgan moved to approve Special Exception (SPE 01-25) for outdoor storage in the front and side yards and for privacy screening at 1100 Charles Street consistent with staff's recommendation and conditions, and to deny the request for barbed wire. Seconded by Deputy Mayor Shoemaker and carried by a unanimous roll call vote.

12. REGULAR BUSINESS. None.

13. CITY MANAGER'S REPORT

Mr. Watts reported that the project at the Milwee and Warren Avenue intersection improvement would be completed shortly after the first of next month.

14. CITY ATTORNEY'S REPORT. No report.

15. CITY CLERK'S REPORT

Ms. Longo reported there was a ribbon cutting Wednesday, June 18, for Signarama at 4:30 p.m. and they are located at 1665 N Ronald Reagan Blvd. She reminded the Commission that the City Offices would be closed on Friday, July 4. The July 7 regular meeting has been canceled, there would be a Budget Work session on Thursday, July 10 at 3:00 p.m., and the next regular meeting would be on Monday, July 21.

Commissioner Shoemaker stated she filed her Financial Disclosure and reminded everyone they are due July 1.

16. ADJOURN. Mayor Sackett adjourned the meeting at 6:56 p.m.

Minutes approved by City Commission: 07-21-2025.

Brian D. Sackett, Mayor

ATTEST:

Michelle Longo, MMC, FCRM, City Clerk