

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

AGENDA
October 6, 2025
6:00 PM

- 1. CALL TO ORDER**
- 2. OPENING INVOCATION**
- 3. THE PLEDGE OF ALLEGIANCE**
- 4. COMMUNITY ANNOUNCEMENTS**
 - A. National Night Out will be held on Tuesday, October 7, 2025, from 5:30 p.m. until 8:00 p.m. at Candyland Sports Complex, 599 Longdale Avenue. This is a free event.**
 - B. The City of Longwood will host a “Halloween Dance Party” on Friday, October 10, 2025, from 6:30 p.m. until 8:30 p.m. at the Longwood Community Building, 200 West Warren Avenue. Tickets are \$8.00 and there will be a costume contest, light refreshments, candy, and dancing.**
 - C. The “Downtown Longwood Cruise-In” Car Show will be held on Saturday, October 11, 2025, from 5:00 p.m. until 8:00 p.m. in the Historic District of Longwood, located off Church Avenue.**
 - D. The Senior Matinee will be held on Wednesday, October 15, 2025, from 1:30 p.m. to 3:30 p.m. at the Longwood Community Building, 200 West Warren Avenue. This month's feature is *Senior Moment*.**
 - E. The City of Longwood will host “Truck or Treat” on Saturday, October 18, 2025, from 3:00 p.m. until 6:00 p.m., at Reiter Park, 311 Warren Avenue. There will be trick or treating, activities for children and a costume contest. This is a free event.**
- 5. PROCLAMATIONS / RECOGNITIONS**
 - A. Presentation of the Beautification Award to Brian Roy for the restorations completed at 211 and 221 West Warren Avenue, Longwood.**
- 6. BOARD APPOINTMENTS**
 - A. District #2 Nomination to the Parks & Recreation Advisory Board.**
 - B. District #5 Nomination to the Parks & Recreation Advisory Board.**

7. PUBLIC INPUT

- A. Public Participation.**
- B. Presentation by Seminole County on the launch of a new micro-transit service.**

8. MAYOR AND COMMISSIONERS' REPORT

- A. Districts #1, #2, #3, #4 and #5**

9. COMMISSION AND STAFF ADDITIONS OR CHANGES

- A. ADDITIONAL ITEMS RAISED DURING MAYOR'S AND COMMISSIONERS' REPORTS**
- B. ANY ADDITIONS OR DELETIONS TO THE AGENDA**

10. CONSENT AGENDA

- A. Approve the Minutes of the September 15, 2025, Regular Meeting.**
- B. Approve the Monthly Expenditures for September 2025.**
- C. Approve a purchase order in the amount of \$52,000 to Bound Tree Medical, LLC for the purchase of pharmaceuticals and medical supplies.**
- D. Approve a purchase order in the amount of \$60,000 to Emergency Vehicle Repair, Inc. for maintenance and repairs to Fire Department emergency vehicles.**
- E. Approve a purchase order in the amount of \$130,000 to Hydra Service Inc., as provider of ABS pumps, parts, maintenance and repairs to the City Lift Stations.**
- F. Approve a purchase order in the amount of \$66,935.28 to Hydra Services, Inc. for the purchase of an Atlas Copco Portable Diesel Bypass Pump.**
- G. Approve a purchase order in the amount of \$72,620 to CDWG, Inc. for the City's Microsoft Enterprise Agreement.**

11. PUBLIC HEARINGS

12. REGULAR BUSINESS

- A. Discuss and consider the appointment of Leanie Cartagena as City Clerk and approval of an Employment Agreement for City Clerk.**
- B. Discussion and input regarding potential locations for the Lewis House.**

C. Read by title only and adopt Resolution No. 25-1695 authorizing the execution of Amendment No. 4 to the Clean Water State Revolving Fund Loan Agreement.

13. CITY MANAGER’S REPORT

14. CITY ATTORNEY’S REPORT

15. CITY CLERK’S REPORT

16. ADJOURN

Liane Cartagena
Acting City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at (407) 260-3466 at least 48 hours in advance of the meeting.

Any invocation that is offered before the official start of the Commission meeting shall be the voluntary offering of a private person, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission or the city staff, and do not necessarily represent their individual religious beliefs, nor are the views and beliefs expressed by an invocation speaker intended to suggest the City’s allegiance to or preference for any particular religion, denomination, faith, creed or belief. Persons in attendance at the City Commission meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. You may exit the City Commission Chambers and return upon completion of the opening invocation if you do not wish to participate in or witness the opening invocation.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk’s Office by calling (407) 260-3441 or emailing clerk@longwoodfl.org.

Future Meetings:	October 20, 2025	6:00 PM	Regular Meeting
	November 3, 2025	6:00 PM	Regular Meeting