

**LONGWOOD CITY COMMISSION**  
**Longwood City Commission Chambers**  
**175 West Warren Avenue**  
**Longwood, Florida**

**AGENDA**  
**March 2, 2026**  
**6:00 PM**

- 1. CALL TO ORDER**
- 2. OPENING INVOCATION**
- 3. THE PLEDGE OF ALLEGIANCE**
- 4. COMMUNITY ANNOUNCEMENTS**
  - A. The Longwood Strawberry Fest will be held on Saturday, March 7, 2026, from 11:00 a.m. until 5:00 p.m. at Reiter Park. There will be strawberries available for purchase from pints to flats, live music, food vendors, an inflatable kid zone for \$5 per child, free carnival games, contests, and the Longwood Farmer’s Market.**
  - B. The City of Longwood will host the 12th Annual “Chili Cook-Off” in conjunction with the monthly car show on Saturday, March 14, 2026, from 4:00 p.m. until 6:30 p.m. in the Historic District of Longwood located off of Church Avenue.**
- 5. PROCLAMATIONS / RECOGNITIONS**
  - A. District # 1 Presentation of the Business Person of the Month Award for March 2026 to January Shepherd, Vice President of Country Club Pet World, 471 West Church Avenue.**
- 6. BOARD APPOINTMENTS**
- 7. PUBLIC INPUT**
  - A. Public Participation.**
- 8. MAYOR AND COMMISSIONERS’ REPORT**
  - A. Districts #5, #1, #2, #3 and #4**
- 9. COMMISSION AND STAFF ADDITIONS OR CHANGES**
  - A. ADDITIONAL ITEMS RAISED DURING MAYOR'S AND COMMISSIONERS' REPORTS**
  - B. ANY ADDITIONS OR DELETIONS TO THE AGENDA**

**10. CONSENT AGENDA**

- A. Approval of the February 16, 2026, Regular Meeting Minutes.**
- B. Approve the Monthly Expenditures for February 2026.**
- C. Approval of an increase to Purchase Order 25-00973 in the amount of \$53,225.50 to Central Florida Environmental, LLC for the Bennett Road Drainage Improvement Project.**
- D. Approval of a Right-of-Way Use agreement with the First Baptist Church of Longwood located at 891 East SR 434.**
- E. Approval of an easement agreement with Seminole County to provide for a sidewalk on the west side of South Grant Street.**
- F. Approval of Bond Counsel Engagement Letter – 2026 Bond Referendum**

**11. PUBLIC HEARINGS**

- A. Special Exception (SPE 01-26) to allow reduction in required fees for tree replacement for a new development and to allow a primary color more than 20% on two facades for the new proposed Dairy Queen Grill and Chill on East State Road 434.**
- B. Special Exception (SPE 02-26) to permanently allow a medical trailer at 450 West State Road 434.**

**12. REGULAR BUSINESS**

- A. Approve the Parks & Recreation Advisory Board recommendations for Patriotic/250<sup>th</sup> Anniversary Banners to be installed on poles along Ronald Reagan Blvd and Reiter Park in addition to the display of an American 250<sup>th</sup> Anniversary Flag on the Longwood City Hall and Longwood Memorial Gardens Flag Poles beneath the American Flag.**
- B. Read by title only and adopt Resolution No. 26-1714 stating compliance with the Federal Fair Housing Act.**
- C. Cure Plan Approval for CVS Pharmacy at 130 East State Road 434.**
- D. Approval of FY 2026-2027 Budget Calendar and Scheduling of Pre-Budget Development Workshop.**

**13. CITY MANAGER'S REPORT**

**14. CITY ATTORNEY'S REPORT**

**15. CITY CLERK'S REPORT**

## 16. ADJOURN

Liane Cartagena  
City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at (407) 260-3466 at least 48 hours in advance of the meeting.

Any invocation that is offered before the official start of the Commission meeting shall be the voluntary offering of a private person, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission or the city staff, and do not necessarily represent their individual religious beliefs, nor are the views and beliefs expressed by an invocation speaker intended to suggest the City's allegiance to or preference for any particular religion, denomination, faith, creed or belief. Persons in attendance at the City Commission meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. You may exit the City Commission Chambers and return upon completion of the opening invocation if you do not wish to participate in or witness the opening invocation.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 260-3441 or emailing [clerk@longwoodfl.org](mailto:clerk@longwoodfl.org).

Future Meetings:	March 3, 2026	8:00 AM	Work Session
	March 16, 2026	6:00 PM	Regular Meeting
	April 6, 2026	6:00 PM	Regular Meeting