

LONGWOOD LAND PLANNING AGENCY
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

AGENDA
March 11, 2026
6:00 PM

1. CALL TO ORDER

2. ELECTIONS

A. Chairperson

B. Vice-Chairperson

3. ADDITIONS AND DELETIONS

4. APPROVAL OF MINUTES

A. Approve the Minutes of the November 12, 2025 Regular Meeting.

5. PUBLIC COMMENT

6. PUBLIC HEARINGS

A. ORDINANCE 25-2279

AN ORDINANCE OF THE CITY OF LONGWOOD, FLORIDA, AMENDING PART III, LONGWOOD DEVELOPMENT CODE, ARTICLE I, ARTICLE II, AND ARTICLE V TO CREATE A LAND USE CATEGORY FOR SPECIAL EDUCATION SCHOOLS AND ALLOW SUCH SCHOOLS IN THE INDUSTRIAL CORE ZONING CATEGORY SUBJECT TO CERTAIN SUPPLEMENTAL STANDARDS; PROVIDING FOR AN EXPIRATION DATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

B. ORDINANCE NO. 26-2280

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LONGWOOD, FLORIDA, AMENDING CHAPTER 30, SECTION 30-3 OF THE CITY OF LONGWOOD CODE OF ORDINANCES REGARDING ELECTION PROCLAMATIONS; AMENDING CHAPTER 82, SECTION 82-155 REGARDING NOTICE BY PUBLICATION FOR ASSESSMENTS GENERALLY; AMENDING CHAPTER 62, ARTICLE III, SECTION 62-62 REGARDING PUBLIC NOTICE FOR COMPETITIVE SEALED BIDDING; AMENDING CHAPTER 62, SECTION 62-64 REGARDING NOTICE INVITING QUOTATIONS FOR SMALL PURCHASES; AMENDING CHAPTER 38, ARTICLE II, SECTION 38-36 REGARDING PUBLICATION OF SPECIAL ASSESSMENT LIEN AGAINST PROPERTY TO FINANCE AND DEFRAY COSTS; AMENDING CHAPTER 2, ARTICLE VI, DIVISION I, SECTION 2-311 REGARDING ADVERTISEMENT OF BOARD AND COMMITTEE VACANCIES; CREATING A NEW SECTION 1-15, AMENDING THE LAND

DEVELOPMENT CODE, INCLUDING SECTIONS 8.1.0, 9.3.4, 10.0.6, 10.5.3, 10.7.3, AND 10.3.4, TO AUTHORIZE, WHERE PERMITTED BY LAW, PUBLICATION OF REQUIRED ADVERTISEMENTS AND PUBLIC NOTICES ON A PUBLICLY ACCESSIBLE WEBSITE IN ACCORDANCE WITH SECTION 50.0311, FLORIDA STATUTES, AND CITY RESOLUTION NO. 26-1710, IN LIEU OF PUBLICATION IN A NEWSPAPER OF GENERAL CIRCULATION; PROVIDING FOR PRESERVATION OF STATUTORY REQUIREMENTS; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

7. DISCUSSION AND SCHEDULE FOR FUTURE AGENDA ITEMS

8. ADJOURN

Carlos Rosales
Recording Secretary

Notice: At this meeting, interested parties may appear and be heard with respect to the request. This hearing may be continued from time to time until final action is completed. All persons are advised that if they decide to appeal any decision(s) made at these meetings/hearings, they may need a verbatim record of the proceedings and for such purposes, which record includes the testimony and evidence upon which the appeal is to be based (per Sec. 286-0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these proceedings should contact the ADA Coordinator at (407) 260-3466, at least 48 hours in advance of the meeting.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 260-3441 or emailing clerk@longwoodfl.org.

Future Meetings	April 8, 2026	6:00 p.m.
	May 13, 2026	6:00 p.m.

**CITY OF LONGWOOD
Land Planning Agency**

**Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida**

**MINUTES
November 12, 2025
6:00 P.M.**

Present: Jessica Palmer, Chair
Deborah Carswell, Member
Ben Paris, Member
Chris Kintner, Community Development Director
Anjum Mukherjee, Senior Planner
Carlos Rosales, Recording Secretary

Absent: Fraser Howe, Vice Chair;
Catalino Cuadrado, Member

- 1. CALL TO ORDER.** Chair Palmer called the meeting to order at 6:03 p.m.
- 2. ADDITIONS AND DELETIONS.** None.
- 3. APPROVAL OF THE MINUTES**

A. Approve the Minutes of the May 14, 2025, Regular Meeting.

Member Paris moved to approve the May 14, 2025 minutes. Seconded by Chair Palmer and carried by a unanimous voice vote.

- 4. PUBLIC COMMENT.** None.

5. PUBLIC HEARING

A. ORDINANCE NO. 25-2276. AN ORDINANCE OF THE CITY OF LONGWOOD, FLORIDA, AMENDING THE GOALS, OBJECTIVES, AND POLICIES OF THE CITY OF LONGWOOD, FLORIDA COMPREHENSIVE PLAN TO UPDATE ELEMENTS OF THE COMPREHENSIVE PLAN RELATED TO THE ADOPTION OF THE CITY'S MOBILITY PLAN AND BICYCLE-PEDESTRIAN MASTER PLAN AND UPDATING THE MAP SERIES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.

Mr. Kintner presented the Item and staff report. He explained that over the last few years, the City has adopted a new mobility plan and a new bicycle pedestrian master plan so the Comprehensive Plan was updated to reflect those changes while also updating references to SunRail, Lynx, and the Map Series.

Member Paris moved to close the public hearing. Seconded by Member Carswell, and carried by a 3-2 voice vote with Member Howe and Member Cuadrado absent.

Member Paris moved to approve Ordinance 25-2276, as presented. Seconded by Member Carswell and carried by a 3-2 roll call vote with Member Howe and Member Cuadrado absent.

- B. ORDINANCE NO. 25-2275. AN ORDINANCE OF THE CITY OF LONGWOOD, FLORIDA, AMENDING PART III, LONGWOOD DEVELOPMENT CODE, ARTICLE IX, TO CREATE SECTION 9.4.0, TO ESTABLISH REGULATIONS AND PROCEDURES FOR CERTIFIED RECOVERY RESIDENCES, INCLUDING A PROCESS FOR REQUESTING REASONABLE ACCOMMODATION AS REQUIRED BY CHAPTER 2025-182, LAWS OF FLORIDA; PROVIDING FOR DEFINITIONS; PROVIDING FOR A REASONABLE ACCOMMODATION PROCESS IN ACCORDANCE WITH FEDERAL AND STATE LAW; PROVIDING FOR APPLICATION REQUIREMENTS, REVIEW PROCEDURES, AND DEADLINES; PROVIDING FOR REVOCATION AND REINSTATEMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

Mr. Kintner explained this Item is the first of the remaining two items that are directly related to what the State of Florida has directed the City to do. The Item is related to recovery residences where people recovering from addiction are allowed to live in a house together as part of their recovery. The State has a process for how people are certified and managed. They have dictated that cities have to provide a process to allow to request waivers to the Code to allow for recovery residences. Our Code has limitations on the number of unrelated people that can live together in a house and what this does is gives someone the ability to apply for relief from that standard. This does not supersede homeowner associations rules protecting deeds, restrictions, and covenants.

Chair Palmer moved to close public hearings. Seconded by Member Paris, and carried by a 3-2 voice vote with Member Howe and Member Cuadrado absent.

Member Carswell moved to approve Ordinance 25-2275, as presented. Seconded by Member Paris and carried by a 3-2 roll call vote with Member Howe and Member Cuadrado absent.

- C. ORDINANCE NO. 25-2277. AN ORDINANCE OF THE CITY OF LONGWOOD, FLORIDA, AMENDING PART III, LONGWOOD DEVELOPMENT CODE, ARTICLE IX, TO CREATE SECTION 9.5.0 "RELIEF CONCERNING DECLARED EMERGENCY," TO ADDRESS THE RESTRICTIONS OF SECTION 28 OF CHAPTER 2025-190, LAWS OF FLORIDA; PROVIDING FOR AN EXPIRATION DATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

Mr. Kintner explained the ordinance is directly related to Senate Bill 180. Senate Bill 180 has broad language about municipalities not being able to pass new ordinances that are more burdensome than current ones and also backdates that requirement to August 2024. He noted Senate Bill 180 is being challenged in court. The City Attorney recommended that we adopt this process which allows people to challenge individual parts of an ordinance, without throwing out the entire ordinance. It gives us more certainty while still giving the applicant a process by which we are compliant with State law.

Member Paris moved to close public hearings. Seconded by Member Carswell, and carried by a 3-2 voice vote with Member Howe and Member Cuadrado absent.

Member Carswell moved to approve Ordinance 25-2277, as presented. Seconded by Member Paris and carried by a 3-2 roll call vote with Member Howe and Member Cuadrado absent.

6. DISCUSSION AND SCHEDULE FOR FUTURE AGENDA ITEMS. None.

7. ADJOURNMENT. Chair adjourned the meeting at 6:21 p.m.

Jessica Palmer, Chair

ATTEST:

Carlos Rosales, Recording Secretary

To: The Land Planning Agency

From: Chris Kintner, Community Development Director

Date: March 11, 2026

Subject: ORDINANCE 25-2279

AN ORDINANCE OF THE CITY OF LONGWOOD, FLORIDA, AMENDING PART III, LONGWOOD DEVELOPMENT CODE, ARTICLE I, ARTICLE II, AND ARTICLE V TO CREATE A LAND USE CATEGORY FOR SPECIAL EDUCATION SCHOOLS AND ALLOW SUCH SCHOOLS IN THE INDUSTRIAL CORE ZONING CATEGORY SUBJECT TO CERTAIN SUPPLEMENTAL STANDARDS; PROVIDING FOR AN EXPIRATION DATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Introduction:

This agenda item requests that the Land Planning Agency conduct a public hearing for Ordinance 25-2279, an ordinance allowing Special Education Schools in the Industrial Core zoning district.

Background/Discussion:

- At the January 19th City Commission meeting, One School of the Arts & Sciences made a request of the City Commission to re-zone property at 477 Commerce Way to accommodate a school.
- 477 Commerce Way is located in the Florida Central Commerce Park area and carries the Industrial Core zoning.
- Industrial Core does not have schools as an allowable use. This is in part due to an effort by the City Commission to address an issue where the City received numerous requests for uses that do not pay property taxes (specific to this instance, religious institutions and schools) for warehouse space in the City's main industrial area. As the industrial area is the City's most stable source of ad valorem tax revenue and the most concentrated area of businesses, and as religious institutions and schools do not pay taxes, the increase in non-taxable properties the City faced in 2011 threatened to impact that stability.
- In between the February 2nd meeting and the LPA meeting, representatives from One School indicated they would be leasing the building on favorable terms and would not own the building outright. To the extent that this remains the situation, the parcel would not be fully exempt from property taxes.

Agenda Item 6A

- After discussion at the February 2nd City Commission meeting, staff was directed to bring forward an ordinance that would change the table of allowable uses to allow special education schools in the Industrial Core district.
- In consideration of the issues above, staff has incorporated language that would limit the impact of this ordinance on other properties, including a sunset provision for April 2027.

Budget Impact:

The most recent data on the Seminole County Property Appraiser's website indicates that 477 Commerce Way would pay \$12,632.65 in taxes to the City of Longwood based on its valuation. One School has indicated that they would be leasing the office building and thus the parcel would not be exempt from paying property taxes to the extent that this arrangement remains.

Recommendation:

Staff recommends that the Land Planning Agency recommend approval of Ordinance 25-2279 to the City Commission.

REQUESTED MOTION/ACTION:

I move to approve Ordinance 25-2279 to the City Commission.

Prepared By:

Chris Kintner, Community Development Director

Reviewed By:

Attachments:

1. Ordinance No. 26-2279

ORDINANCE 25-2279

AN ORDINANCE OF THE CITY OF LONGWOOD, FLORIDA, AMENDING PART III, LONGWOOD DEVELOPMENT CODE, ARTICLE I, ARTICLE II, AND ARTICLE V TO CREATE A LAND USE CATEGORY FOR SPECIAL EDUCATION SCHOOLS AND ALLOW SUCH SCHOOLS IN THE INDUSTRIAL CORE ZONING CATEGORY SUBJECT TO CERTAIN SUPPLEMENTAL STANDARDS; PROVIDING FOR AN EXPIRATION DATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City desires to amend its land development regulations to address the declared emergency restrictions of Section 28 of Chapter 2025-190, Laws of Florida (SB 180);

WHEREAS, the City Commission of the City of Longwood deems it necessary for the general welfare of the City to amend the City of Longwood land development regulations as set forth in this Ordinance;

WHEREAS, the City Commission finds that this Ordinance serves a legitimate government purpose and is in the best interests of the public health, safety, and welfare of the citizens of Longwood, Florida.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Longwood, Florida, that:

SECTION 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

SECTION 2. Adoption. The Longwood Development Code shall be Amended as follows (Words that are ~~stricken out~~ are deletions; words that are underlined are additions; Articles, Sections, Subsections and Provisions not referenced in this ordinance are not modified):

ARTICLE I. - GENERAL PROVISIONS

...

1.10.0. - Definitions.

The City of Longwood hereby incorporates by reference the definitions contained in F.A.C. 9J-5.003 and F.S. § 163.3164. Other words and terms used in this LDC shall be given their common and ordinary meaning, except where the context clearly provides otherwise or where a specific definition is given within the text. The following terms are defined for purposes of this LDC:

...

School. A public or private institution primarily engaged in academic instruction for all or part of grades kindergarten through twelve (12), and recognized or approved by the State of Florida.

...

School, Special Education. A public or private institution primarily engaged in academic instruction for all or part of grades kindergarten through twelve (12), and recognized or approved by the State of Florida, where the curriculum is primarily designed to accommodate children with disabilities.

ARTICLE II. - LAND USE DISTRICTS AND ZONING DISTRICTS

2.3.1. *Table of allowable uses.* The following uses are allowable, subject to the standards, regulations, and criteria of this Code and the Longwood Comprehensive Plan. All uses, unless exempted specifically or by supplemental standards or definition, must be contained within a principal structure. A principal structure may not be a tent, trailer, canopy, shed, tent, or similar structure.

Where a use is subject to additional use-specific standards, the relevant section is included in parentheses.

The use table is intended to apply to new development or changes of use that create impacts that are not supported by the site:

A = allowable, subject to the standards, regulations and criteria of this Code, including relevant parenthetical references in the table of allowable uses.

S = allowable, subject to the standards, regulations, and criteria of this Code and supplemental standards of section 5.4.0; pertaining to the specific use. ~~Where a use is subject to additional use-specific standards, the relevant section is included in parentheses.~~

C = subject to a Conditional Use Permit

PD = subject to approval of a Planned Development District

MX = allowed as mixed-use development, subject to approval of a Planned Development District.

* = Uses allowed only as an accessory use

◻ = Allowed only in multi-unit centers

Future Land Use Category	CON	LDR	MDR	DH	COM			STA	IMU	IND	P/I						
<u>Zoning Category</u>	Conservation	Country Home	Low Density Residential	Medium Density Residential 7	Medium Density Residential 15	Downtown Neighborhood	Downtown Storefront	Neighborhood Commercial	Gateway	General Commercial	17-92	Transit Village Neighborhood	Station Workshop	Infill and Mixed-Use	Light Industrial	Industrial Core	Public/Institutional
Schools			C	C	C	C		C	C	A	A	A	A				A
<u>Schools, Special Education (5.4.27)</u>			C	C	C	C		C	C	A	A	A	A			S	A

...

ARTICLE V. - SUPPLEMENTAL STANDARDS

5.4.27. Special education schools. Special education schools are subject to the following supplemental standards and requirements:

- A. When located in the Industrial Core, special education schools shall only be permitted to locate in buildings where 75% or more of the floor area of the building's immediate previous use was office space. The conversion of a warehouse for the purpose of a special education school is not permitted.
 - B. Special education schools shall not be located within one mile of another special education school.
- ...

SECTION 3. Conflicts. In the event of a conflict between this Ordinance and any other ordinance or provision of law, this Ordinance shall control to the extent allowable by law.

SECTION 4. Severability. If any portion of this Ordinance is held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct provision, and such holding shall not affect the validity of the remaining portions.

SECTION 5. Codification. This Ordinance shall be codified in the Code of Ordinances of the City of Longwood, Florida. Section numbering, formatting, and headings may be altered as necessary.

SECTION 6. Effective Date. This Ordinance shall take effect immediately upon adoption.

SECTION 7. Expiration. The provisions of Section 2 of this Ordinance shall automatically terminate on April 6, 2027.

FIRST READING: _____.

SECOND READING: _____.

ADOPTED this ____ day of _____, 2026, by the City Commission of the City of Longwood, Florida.

**CITY COMMISSION OF THE CITY OF LONGWOOD,
FLORIDA**

Brian D. Sackett, Mayor

ATTEST:

Liane Cartagena, City Clerk

Approved as to form and legality for the use and reliance of the City of Longwood, Florida, only.

Daniel W. Langley, City Attorney

To: The Land Planning Agency

From: Liane Cartagena, City Clerk

Date: March 11, 2026

Subject: ORDINANCE NO. 26-2280

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LONGWOOD, FLORIDA, AMENDING CHAPTER 30, SECTION 30-3 OF THE CITY OF LONGWOOD CODE OF ORDINANCES REGARDING ELECTION PROCLAMATIONS; AMENDING CHAPTER 82, SECTION 82-155 REGARDING NOTICE BY PUBLICATION FOR ASSESSMENTS GENERALLY; AMENDING CHAPTER 62, ARTICLE III, SECTION 62-62 REGARDING PUBLIC NOTICE FOR COMPETITIVE SEALED BIDDING; AMENDING CHAPTER 62, SECTION 62-64 REGARDING NOTICE INVITING QUOTATIONS FOR SMALL PURCHASES; AMENDING CHAPTER 38, ARTICLE II, SECTION 38-36 REGARDING PUBLICATION OF SPECIAL ASSESSMENT LIEN AGAINST PROPERTY TO FINANCE AND DEFRAY COSTS; AMENDING CHAPTER 2, ARTICLE VI, DIVISION I, SECTION 2-311 REGARDING ADVERTISEMENT OF BOARD AND COMMITTEE VACANCIES; CREATING A NEW SECTION 1-15, AMENDING THE LAND DEVELOPMENT CODE, INCLUDING SECTIONS 8.1.0, 9.3.4, 10.0.6, 10.5.3, 10.7.3, AND 10.3.4, TO AUTHORIZE, WHERE PERMITTED BY LAW, PUBLICATION OF REQUIRED ADVERTISEMENTS AND PUBLIC NOTICES ON A PUBLICLY ACCESSIBLE WEBSITE IN ACCORDANCE WITH SECTION 50.0311, FLORIDA STATUTES, AND CITY RESOLUTION NO. 26-1710, IN LIEU OF PUBLICATION IN A NEWSPAPER OF GENERAL CIRCULATION; PROVIDING FOR PRESERVATION OF STATUTORY REQUIREMENTS; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

Introduction:

This item requests consideration to amend certain sections of the City Code of Ordinances and the Land Development Code to authorize publication of required advertisements and public notices on a publicly accessible website in accordance with section 50.0311, Florida statutes, and City Resolution 26-1710.

Background/Discussion:

The City Commission adopted Resolution 26-1710 authorizing the City to utilize Seminole County's publicly accessible website for online publication of legal notices pursuant to section 50.0311, Florida Statutes, where permitted by law.

Agenda Item 6B

Florida Statute 50.0311 authorizes municipalities to publish legally required advertisements and public notices on a publicly accessible website, instead of publication in a newspaper of general circulation, when the statutory conditions are satisfied.

Various provisions of the City Code of Ordinances and the Land Development Code currently require publication in a newspaper of general circulation. Certain of those publication requirements are imposed by local ordinance (rather than mandated by state or federal law) and may be amended to authorize online publication consistent with section 50.0311, Florida Statutes.

The proposed ordinance authorizes online publication only where and to the extent permitted by state law and only when the City's use of online publication complies with section 50.0311, Florida Statutes.

Budget Impact:

The proposed amendments are expected to reduce annual expenditures related to newspaper publication of legally required advertisements and public notices.

Recommendation:

Staff recommends that the Land Planning Agency recommend approval of Ordinance 25-2280 to the City Commission.

REQUESTED MOTION/ACTION:

I move to approve Ordinance 25-2280 to the City Commission.

Prepared By:

Liane Cartagena, City Clerk
Daniel W. Langley, City Attorney

Reviewed By:

Attachments:

1. Ordinance No. 26-2280

ORDINANCE NO. 26-2280

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LONGWOOD, FLORIDA, AMENDING CHAPTER 30, SECTION 30-3 OF THE CITY OF LONGWOOD CODE OF ORDINANCES REGARDING ELECTION PROCLAMATIONS; AMENDING CHAPTER 82, SECTION 82-155 REGARDING NOTICE BY PUBLICATION FOR ASSESSMENTS GENERALLY; AMENDING CHAPTER 62, ARTICLE III, SECTION 62-62 REGARDING PUBLIC NOTICE FOR COMPETITIVE SEALED BIDDING; AMENDING CHAPTER 62, SECTION 62-64 REGARDING NOTICE INVITING QUOTATIONS FOR SMALL PURCHASES; AMENDING CHAPTER 38, ARTICLE II, SECTION 38-36 REGARDING PUBLICATION OF SPECIAL ASSESSMENT LIEN AGAINST PROPERTY TO FINANCE AND DEFRAY COSTS; AMENDING CHAPTER 2, ARTICLE VI, DIVISION I, SECTION 2-311 REGARDING ADVERTISEMENT OF BOARD AND COMMITTEE VACANCIES; CREATING A NEW SECTION 1-15, AMENDING THE LAND DEVELOPMENT CODE, INCLUDING SECTIONS 8.1.0, 9.3.4, 10.0.6, 10.5.3, 10.7.3, AND 10.3.4, TO AUTHORIZE, WHERE PERMITTED BY LAW, PUBLICATION OF REQUIRED ADVERTISEMENTS AND PUBLIC NOTICES ON A PUBLICLY ACCESSIBLE WEBSITE IN ACCORDANCE WITH SECTION 50.0311, FLORIDA STATUTES, AND CITY RESOLUTION NO. 26-1710, IN LIEU OF PUBLICATION IN A NEWSPAPER OF GENERAL CIRCULATION; PROVIDING FOR PRESERVATION OF STATUTORY REQUIREMENTS; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

WHEREAS, the City has authority under its Charter, Article VIII, Section 2(b) of the Florida Constitution, and section 166.021(1), Florida Statutes, to exercise any power for municipal purposes except where expressly prohibited by law; and

WHEREAS, on January 19, 2026, the City Commission adopted Resolution No. 26-1710 authorizing the City to utilize Seminole County's publicly accessible website for online publication of legal notices pursuant to section 50.0311, Florida Statutes, where permitted by law; and

WHEREAS, section 50.0311, Florida Statutes, authorizes municipalities to publish legally required advertisements and public notices on a publicly accessible website, instead of publication in a newspaper of general circulation, when the statutory conditions are satisfied; and

WHEREAS, various provisions of the City Code of Ordinances and the Land Development Code currently require publication in a newspaper of general circulation; and

WHEREAS, certain of those publication requirements are imposed by local ordinance (rather than mandated by state or federal law) and may be amended to authorize online publication consistent with section 50.0311, Florida Statutes; and

WHEREAS, the City Commission finds that authorizing online publication where legally permissible will modernize public notice procedures, promote transparency and efficiency, and reduce costs while preserving all notice requirements imposed by Florida law.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Longwood, Florida, that:

SECTION 1. Recitals. The foregoing recitals are hereby ratified and confirmed as being true and correct and are hereby made a part of this Ordinance.

SECTION 2. Implementation, Statutory Compliance, and Preservation of Legal Notice Requirements.

A. Scope.

This Ordinance authorizes online publication only where and to the extent permitted by state law and only when the City's use of online publication complies with section 50.0311, Florida Statutes.

B. Required features of online publication.

To the extent any notice is published on a publicly accessible website pursuant to section 50.0311, Florida Statutes:

1. The advertisement or public notice shall be posted in searchable form and shall indicate the date the advertisement or public notice was first published on the website.
2. A link to the City's advertisements and public notices shall be conspicuously placed on (i) the publicly accessible website's homepage (or a page accessible through a direct link from the homepage), and (ii) the City's homepage (or a page accessible through a direct link from the homepage).
3. If the City publishes a public bid advertisement on a publicly accessible website pursuant to section 50.0311, Florida Statutes, the advertisement shall include a method to accept electronic bids, as required by law.

C. Annual notice and registry.

The City Clerk (or designee) shall perform the administrative actions necessary to ensure ongoing compliance with section 50.0311, Florida Statutes, including (i) providing the annual notice advising residents and property owners of the option to receive the City's advertisements and public notices by first-class mail or e-mail upon request, and (ii) establishing and maintaining the registry for such requests, as required by section 50.0311(6), Florida Statutes.

D. Preservation clause.

Nothing in this Ordinance is intended or shall be construed to eliminate, modify, or supersede any notice, publication, mailing, posting, hearing, timing, or content requirement imposed by state or federal law, including any requirement that specifically mandates publication in a newspaper, except to the extent state law expressly authorizes an alternative method.

SECTION 3. City Code of Ordinances Amendment. Chapter 30, Section 30-3 of the City Code of Ordinances is hereby amended as follows (words that are stricken out are deletions; words that are underlined are additions):

Chapter 30, Sec. 30-3. Mayor to issue election proclamations.

The mayor shall issue an election proclamation ordering all regular or special elections to be held, stating therein the time and polling place or places of such regular or special elections and stating therein the different offices to be filled or questions to be voted upon, giving at least 15 days' notice of the qualification period prior to the election. Said election proclamations shall be posted at the front door of city hall and at the post office of the city or be published once each week for two weeks in a newspaper of general circulation within the city or on a publicly accessible website in accordance with Section 50.0311, Florida Statutes.

SECTION 4. City Code of Ordinances Amendment. Chapter 82, Article V, Division 2, Section 82-155 of the City Code of Ordinances is hereby amended as follows (words that are stricken out are deletions; words that are underlined are additions):

Chapter 82, Article V, Division 2, Sec. 82-155. Notice by publication.

After filing the assessment roll, as required by subsection 82-154(b) hereof, the city shall publish once in a newspaper of general circulation within the city or on a publicly accessible website in accordance with Section 50.0311, Florida Statutes, a notice stating that a public hearing of the city commission will be held on a certain day and hour, not earlier than 20 calendar days from such publication, at which hearing the city commission will receive written comments and hear testimony from all interested persons regarding creation of the assessment area and adoption of the final assessment resolution. The published notice shall conform to the requirements set forth in the Uniform Assessment Collection Act.

SECTION 5. City Code of Ordinances Amendment. Chapter 62, Article III, Section 62-62 of the City Code of Ordinances is hereby amended as follows (words that are stricken out are deletions; words that are underlined are additions):

Chapter 62, Article III, Sec. 62-62. Competitive Sealed Bidding.

- (a) *Invitation for bids.* Where competitive sealed bidding is utilized, an invitation for bids shall be issued which shall include a purchase description and all contractual terms and conditions applicable to the procurement.
- (b) *Public notice:*

- (1) Adequate public notice of the invitation for bids shall be given a minimum of 21 days for projects funded partially or in full with state or federal funds, otherwise 15 days prior to the date set forth therein for the opening of bids. Such notice may include publication in a newspaper of general circulation or on a publicly accessible website in accordance with Section 50.0311, Florida Statutes, a minimum 21 or 15 calendar days prior to bid opening based on funding sources. The public notice shall state the date and time of bid opening.
 - (2) Where it can be demonstrated that an emergency requirement for supplies or services exists, the requirement for public notice may be waived by the appropriate procurement officer. See section 62-67, emergency procurement.
- (c) *Bid opening.* Bids shall be opened publicly in the presence of one or more witnesses at the time and place designated in the invitation for bid. The amount of each bid, and such other relevant information as may be specified in the invitation for bid, together with the name of each bidder, shall be recorded. Bids and bid files shall be available for public inspection after opening.
 - (d) *Bid acceptance.* Bids shall be unconditionally accepted, except as authorized in this chapter.
 - (e) *Correction or withdrawal of bids.* Correction or withdrawal of inadvertently erroneous bids shall be permitted up to the time of bid opening. After bid opening, no changes in bid prices or other provisions shall be permitted; provided, however, the purchasing manager shall have the authority to waive minor irregularities.
 - (f) *Bid evaluation and award.* Bids shall be evaluated based on the requirements set forth in the invitation for bids, which may include criteria to determine acceptability, such as inspection, testing, quality, workmanship, delivery and suitability for a particular purpose. Those criteria that will affect the bid price and be considered in evaluation for award shall be objectively measurable, such as discounts, transportation costs and total or life cycle costs, etc. The invitation for bids shall set forth the evaluation criteria to be used. No criteria may be used in bid evaluation that are not set forth in the invitation for bids.
- (1) The contract shall be awarded to the responsible and responsive bidder whose bid meets the requirements and criteria set forth in the invitation for bids. In determining "lowest responsible bidder," in addition to the bid evaluation criteria above, the following may be considered:
 - a. The ability and skill of the bidder to perform the contract;
 - b. Whether the bidder can perform the contract or provide the supplies/services promptly, without delay or within the time specified;
 - c. The quality of performance of previous contracts or services.
 - (g) *Multistep sealed bidding.* When it is considered impractical (due to insufficient data, uncertain requirements, etc.) to initially prepare a purchase description to support an award based on price, an invitation for proposals may be issued requesting the submission of unpriced offers to be followed by an invitation for bids limited to those bidders whose proposals have been qualified under the criteria set forth in the invitation for proposals.

(Code 1982, § 16.5-15; Ord. No. 11-1963, § 1 (Exh. A), 5-2-2011)

SECTION 6. City Code of Ordinances Amendment. Chapter 62, Article III, Section 62-64 of the City Code of Ordinances is hereby amended as follows (words that are stricken out are deletions; words that are underlined are additions):

Chapter 62, Article III, Sec. 62-64. Small Purchases.

Where it is determined, by policy promulgated by the purchasing manager, that it is either not practical or not advantageous to the city to conduct competitive sealed bidding or competitive sealed proposal procedures, purchases may be made in the open market in accordance with small purchase procedures; provided, however, that contract requirements shall not be artificially divided so as to constitute a small purchase under this section.

- (1) *Minimum number of quotations.* All open market purchases shall, whenever feasible, be based on at least three competitive quotations and shall be made to the business offering the lowest acceptable quotation. The name of the business submitting a quotation and the date and amount of each quotation shall be recorded and maintained as a public record.
- (2) *Notice inviting quotations.* Quotations shall be solicited by:
 - a. Direct mail request to prospective vendors;
 - b. Telephone; or
 - c. Publication in a newspaper of general circulation in the city; or
 - d. On a publicly accessible website in accordance with Section 50.0311, Florida Statutes.
- (3) *Recording.* The purchasing manager shall keep a record of all open market orders and the quotations submitted in competition thereon, and such records shall be available for public inspection. Said records may be disposed of as indicated in state records retention requirements.
- (4) *Purchase from federal, state, county and other city contracts.* The purchasing manager shall have authority to purchase directly from federal, state or county contracts or from other city contracts for cooperative purchasing in accordance with procedures promulgated by the purchasing manager.

(Code 1982, § 16.5-17)

SECTION 7. City Code of Ordinances Amendment. Chapter 38, Article II, Section 38-36 of the City Code of Ordinances is hereby amended as follows (words that are stricken out are deletions; words that are underlined are additions):

Chapter 38, Article II, Sec. 38-36. Levy of Special Assessment Lien.

The city commission shall, as soon as practicable and within 30 days after the completion of work as authorized in this chapter, ascertain and determine the actual cost thereof and the respective portions to be borne by the city if any, and the owners or occupants of the property involved and thereupon, by resolution, fix, levy and impose a special assessment against the property involved at an amount not exceeding either the actual cost of the work, or the estimated special assessment stated in the notice, which notice shall specify the following:

- (1) Description of the work performed;
- (2) Date of completion;
- (3) Total cost;

- (4) The proportion of such cost to be financed and defrayed by special assessment;
- (5) The unit or basis for distribution, the amount to be specially assessed among the several parcels of property where more than one parcel is liable for assessment;
- (6) The fact that a lien has been assessed by the city with a complete schedule or breakdown of the specific amount of special assessment levied and imposed against and upon each respective particular parcel of property involved, showing in detail the description of the property, name of owner and amount of assessment as severally and respectively levied and imposed;
- (7) That such liens shall bear interest at the highest rate per annum allowed by law, unless paid within 30 days after publication of such resolution;
- (8) That the city clerk shall forthwith have prepared and entered in a lien book maintained in his office as an official record, the amount of such lien assessed against each parcel of property, the date of completion of such work and such other information as may be deemed appropriate;
- (9) That the city clerk shall cause the resolution to be published by posting, or publication in a newspaper, ~~as required by law~~ or on a publicly accessible website in accordance with Section 50.0311, Florida Statutes, as required by law;
- (10) That the city shall have, assert and possess a lien, superior to all other claims, except taxes, against and upon the property as therein described for the respective amounts of such special assessments as indicated above, together with interest and costs of collection;
- (11) Command the tax collector to enforce collection thereof;
- (12) That such liens shall include the cost of publication, and all legal fees, and costs as are necessary to levy and collect the special assessment liens under this chapter.

(Code 1982, § 12-6)

SECTION 8. City Code of Ordinances Amendment. Chapter 2, Article VI, Division 1, Section 2-311 of the City Code of Ordinances is hereby amended as follows (words that are stricken out are deletions; words that are underlined are additions):

Chapter 2, Article VI, Division 1, Sec. 2-311. Appointment to board and committee vacancies.

- (a) *Adoption of uniform procedures.* The city does hereby adopt uniform procedures for board and committee appointments. This uniform procedure applies to all current boards, ad-hoc committees and task force committees that may be appointed from time to time.
- (b) *At large nominations.* At large nominations will be rotated among commissioners commencing with District No. 1.
- (c) *No limitations on number of terms.* There shall not be any limitation on the number of terms that a board or committee member may serve. All appointments and reappointments shall be subject to the nomination for appointment or reappointment by the commissioner in the district of the appointment and approval by a majority of the commission.
- (d) *Boards and committee vacancies.* The city clerk will maintain a master list of all board and committee positions and the expiration dates of present members. The city clerk will notify commissioners 60

days prior to the expiration of terms of office with a board/committee information sheet listing present members, expiration of terms, whether members desire reappointment, meeting schedule and duties of positions. If possible, city commissioners will provide information to the city clerk regarding the names and qualifications of the individuals they intend to nominate for appointment and reappointment as soon as possible prior to the expiration of the terms of office. The city clerk will provide this information to members of the commission immediately upon receipt and list the proposed nominations on the agenda prior to the regular meeting.

- (e) *Advertisement of board and committee vacancies.* Board and committee vacancies may be advertised on water bills, posters, bulletin board, newspaper advertisements, or on a publicly accessible website in accordance with Section 50.0311, Florida Statutes, and the city newsletter. The city clerk will maintain a file of board/committee applications and distribute a copy to each commissioner upon request. All applications shall disclose that board members must comply with F.S. § 112.3145, the Financial Disclosure Law.
- (f) *District appointments.* Where possible, commissioners should nominate individuals to fill district vacancies from applicants who live within their districts and who have expressed an interest in serving on a particular board or committee. It is the intent of the commission that the most qualified applicants be appointed. To further the intent of the commission to nominate the most qualified applicants, commissioners may select individuals from other districts; no restriction shall be placed on the number of individuals from other districts; no restriction shall be placed on the number of individuals serving on a board or committee from any one district.
- (g) *Listing of appointment on agenda; names and qualifications; terms of appointment.* All appointments to boards and committees shall be listed on the agenda, and the commissioner making the nomination shall provide names and qualifications of the individual to be included in the city commission agenda packets. All appointments will be for a complete term of office except that any appointment to an unexpired term of office shall be for the unexpired term of the office, unless there is less than three months left in the unexpired term in which case the appointment shall be for the unexpired term plus a full term.
- (h) *Prohibited situations.* The following situations are prohibited:
 - (1) A member serving on more than one board and committee.
 - (2) An employee of the city serving on any board or committee.
 - (3) A second family member serving on the same board where another family member is presently serving.
- (i) *Family member defined.* Family member is defined herein as follows: husband, wife, ward of employee, son, daughter, stepchildren, father, mother, sister, brother, grandmother, grandfather, mother-in-law, father-in-law, stepfather, stepmother, grandchildren, aunt, and/or uncle.

(Code 1982, § 2-111)

SECTION 9. Longwood Land Development Code Amendment. 8.1.0(E) of the City Code of Ordinances is hereby amended as follows (words that are stricken out are deletions; words that are underlined are additions):

Sec. 8.1.0. Land Development Code. Appointment to board vacancies.

- A. The city does hereby adopt uniform procedures for the land planning agency, the board of adjustment, and the historic preservation board.
- B. At large nominations will be rotated among commissioners commencing with District No. 1.
- C. No limitations on number of terms. There shall not be any limitation on the number of terms that a board member may serve. All appointments and reappointments shall be subject to the nomination for appointment or reappointment by the commissioner in the district of the appointment and approval by a majority of the commission.
- D. Boards vacancies. The city clerk will maintain a master list of all board positions and the expiration dates of present members. The city clerk will notify commissioners 60 days prior to the expiration of terms of office with a board information sheet listing present members, expiration of terms, whether members desire reappointment, meeting schedule and duties of positions. If possible, city commissioners will provide information to the city clerk regarding the names and qualifications of the individuals they intend to nominate for appointment and reappointment as soon as possible prior to the expiration of the terms of office. The city clerk will provide this information to members of the commission immediately upon receipt and list the proposed nominations on the agenda prior to the regular meeting.
- E. Board vacancies may be advertised on water bills, posters, bulletin board, newspaper advertisements, or on a publicly accessible website in accordance with Section 50.0311, Florida Statutes, and the city newsletter. The city clerk will maintain a file of board applications and distribute a copy to each commissioner upon request. All applications shall disclose that board members must comply with F.S. § 112.3145, the Financial Disclosure Law.
- F. District appointments. Where possible, commissioners should nominate individuals to fill district vacancies from applicants who live within their districts and who have expressed an interest in serving on a particular board. It is the intent of the commission that the most qualified applicants be appointed. To further the intent of the commission to nominate the most qualified applicants, commissioners may select individuals from other districts; no restriction shall be placed on the number of individuals from other districts; no restriction shall be placed on the number of individuals serving on a board from any one district.
- G. All appointments to boards shall be listed on the agenda, and the commissioner making the nomination shall provide names and qualifications of the individual to be included in the city commission agenda packets. All appointments will be for a complete term of office except that any appointment to an unexpired term of office shall be for the unexpired term of the office, unless there is less than three months left in the unexpired term in which case the appointment shall be for the unexpired term plus a full term.
- H. The following situations are prohibited:
 - 1) A member serving on more than one board.
 - 2) An employee of the city serving on any board.
 - 3) A second family member serving on the same board where another family member is presently serving.
- I. Family member is defined herein as follows: husband, wife, ward of employee, son, daughter, stepchildren, father, mother, sister, brother, grandmother, grandfather, mother-in-law, father-in-law, stepfather, stepmother, grandchildren, aunt, and/or uncle.

(Ord. No. 04-1683, § 1, 5-17-2004)

SECTION 10. Longwood Land Development Code Amendment 9.3.4(1) of the City Code of Ordinances is hereby amended as follows (words that are stricken out are deletions; words that are underlined are additions):

Sec. 9.3.4 (1) Land Development Code. Commission review.

9.3.4. Commission review.

The city commission shall hold a public hearing to consider all requests for special exceptions to the Code. The applicant is responsible for all costs and fees associated with such notification.

1. Special exceptions to the Longwood Development Code shall require mailed notice, newspaper advertisement, or online publication on a publicly accessible website in accordance with Section 50.0311, Florida Statutes, and site posting pursuant to LDC 10.0.6. For special exceptions in the Historic District, all property owners in the district shall be notified.
2. Special exceptions to City Chapter 86, Article II, Division 3 shall not require a newspaper advertisement, and shall only require mailed notice to property owners on both sides of the street on the block containing the subject property. When the subject property is not on a block grid, notices shall be sent to properties along the same road within 250 feet in either direction, on both sides of the road. Site posting is also required pursuant to 10.0.6.

In granting an application for special exception, the city commission may impose such conditions and restrictions upon the site benefitted by the special exception as may be necessary to minimize the injurious effect of the special exception or to make the special exception more consistent with the spirit and intent of the Code. After conducting the public hearing and considering the criteria of section 9.3.3, the city commission may approve, approve with conditions, or deny the special exception application based on competent, substantial evidence in the record.

(Ord. No. 12-1992, § 1, 9-4-2012; Ord. No. 14-2025, § 1, 5-5-2014; Ord. No. 14-2049, § 1, 4-20-2015; Ord. No. 16-2088, § 1, 6-20-2016; Ord. No. 19-2156, § 1, 9-16-2019; Ord. No. 22-2227, § 1, 9-7-2022; Ord. No. 23-2240, § 1, 10-2-2023)

SECTION 11. Longwood Land Development Code Amendment. 10.0.6(B)(2) of the City Land Development Code is hereby amended as follows (words that are stricken out are deletions; words that are underlined are additions):

Sec. 10.0.6 Land Development Code. Notice.

10.0.6. Notice.

A. *Generally.*

1. Notices of all meetings involving any application described herein shall be placed in a conspicuous place at city hall.
2. All notices shall identify the tax parcel identification number taken from the Seminole County Property Appraiser records, the street address and/or the general location of the proposed project. A site location map may be included as appropriate.
3. Proof of publication and mailing notices shall be available for public inspection.

B. *Specific types of notice.*

1. When mailing of notices is required in this article, the notice shall be sent to the applicant (where applicable), all property owners within 500 feet of any boundary of the subject parcel as shown on the Seminole County Property Appraiser records, and to the registered point of contact for any affected property owners' association registered with the department. Where the property owners' association point of contact is registered with the city, the notice shall also be sent to them by e-mail. Notices shall be mailed by certified mail or proof of mailing, unless otherwise specified. The notice shall be mailed not more than 30 days prior to the hearing and not less than 15 days prior to the hearing.
2. When newspaper advertisements are required, they shall appear in a newspaper of general circulation within the City of Longwood or on a publicly accessible website in accordance with Section 50.0311, Florida Statutes. Any nonlegal advertisement shall include a laymen's description of the matter under consideration, and shall not be placed where legal notices and classified advertisements appear. The advertisement shall appear not less than ten days prior to the hearing.
3. When site posting is required, the notice shall be posted in at least one conspicuous place on the subject site for not less than ten days prior to the hearing.

(Ord. No. 14-2049, § 1, 4-20-2015; Ord. No. 16-2107, § 1, 2-6-2017; Ord. No. 19-2156, § 1, 9-16-2019)

SECTION 12. Longwood Land Development Code Amendment. 10.5.3(B) of the City Land Development Code is hereby amended as follows (words that are stricken out are deletions; words that are underlined are additions):

Sec. 10.5.3 Land Development Code. Public hearings.

10.5.3. Public hearings.

- A. Before entering into, amending, or revoking a development agreement by resolution, two public hearings shall be held by the city commission.
- B. Notice of intent to consider a development agreement shall be advertised approximately seven days before each public hearing in a newspaper of general circulation in Seminole County or on a publicly accessible website in accordance with Section 50.0311, Florida Statutes.
- C. Notice of intent to consider a development agreement shall be mailed pursuant to the requirements for mailed notice set forth in section 10.0.6.B.1 approximately seven days before the first public hearing. The day, time and place at which the second hearing will be held, shall be announced at the first public hearing. In addition the site shall be posted pursuant to the requirements for site posting set forth in section 10.0.6.B.3.
- D. The notice shall specify the location of the land subject to the development agreement, the uses proposed on the property, the proposed population densities, and the proposed building intensities and height, and shall specify that a copy of the proposed agreement may be obtained from the office of the city clerk in City Hall between the hours of 8:30 a.m. and 4:30 p.m.

(Ord. No. 10-1929, § 1, 9-27-2010; Ord. No. 19-2156, § 1, 9-16-2019)

SECTION 13. Longwood Land Development Code Amendment. 10.7.3(A) of the City Land Development Code is hereby amended as follows (words that are stricken out are deletions; words that are underlined are additions):

Sec. 10.7.3 Land Development Code. Notice.

- A. *Hearing by city commission.* Notice requirements for special exceptions and variances shall be as prescribed in their respective sections. A request to demolish or move a contributing structure shall require mailing of notices to all property owners in the historic district, newspaper advertisement, or online publication on a publicly accessible website in accordance with Section 50.0311, Florida Statutes, and site posting in accord with section 10.0.6.

SECTION 14. Longwood Land Development Code Amendment. 10.3.4(F) of the City Land Development Code is hereby amended as follows (words that are stricken out are deletions; words that are underlined are additions):

10.3.4 Land Development Code. Procedures for approval.

10.3.4.(F) Procedures for approval.

- A. *Citizen awareness and participation plan meeting.* The applicant shall be subject to the citizen awareness and participation plan (CAPP) requirements of article X, section 10.0.8 of this Development Code. CAPP meetings for conditional use permits must be held prior to the city commission hearing.
- B. *Application submittal requirements.* A conditional use permit application shall be filed with the city's community development department on the form prescribed. Any incomplete applications will be returned to the applicant.
- C. *Site development plan.* The applicant for a conditional use permit shall follow the procedure for a major site development plan consistent with section 10.2.0 of this Land Development Code, with additional requirements as described in this section.
- D. *Development review committee (DRC) meeting.* A development review committee meeting is required for conditional use permits. In considering whether to recommend approval on an application for a conditional use permit, the DRC shall consider the evidence presented by the applicant and shall act on the application based on the findings required in section 10.3.2. The development review committee shall recommend approval, recommend approval with conditions, or recommend denial to the community development director. The community development department shall prepare a written staff analysis of the conditional use permit including whether the application complies with the Comprehensive Plan and the provisions of this Land Development Code, as well as the recommendation of the DRC, and submit a recommendation for approval, approval with conditions or denial to the city commission.
- E. *Effect of denial or withdrawal on subsequent application.* No application for a conditional use permit shall be entertained within six months after the denial of a request for the same use for the same property unless substantial changes, as determined by the community development

director, are included as part of the revised application. The applicant may appeal the director's determination to the city commission, who may waive this time limitation.

- F. The city commission shall hold a hearing on the matter pursuant to the procedures set forth in section 10.13.0 of this article. The hearing shall have mailed notice, newspaper advertisement, or online publication on a publicly accessible website in accordance with Section 50.0311, Florida Statutes, and site posting notice consistent with 10.0.6(B). The city commission shall determine whether the proposed conditional use permit complies with all applicable section provisions and shall approve, approve with conditions, or deny the conditional use permit application. The city commission may approve, approve with conditions, or deny the conditional use permit application.
- G. *Amended application.* Amendment of a petition by the applicant may be permitted at any time prior to the community development director's decision, provided that no such amendment shall be substantially or fundamentally inconsistent with the description given in the CAPP process unless those changes are in direct response to comments made at the CAPP meeting.
- H. *Appeal of decision.* Any affected person may appeal community development department's decision on an application for a conditional use permit. The appeal must be filed within 15 days of the date notification of the decision is sent to the applicant. The procedure for the appeal shall be the same as is provided in section 10.12.0, Appeals, for appeals from decisions of the community development department. In cases where a public hearing before the city commission is required. The decision of the city commission shall constitute a final action for the city and may, thereafter, be appealed to circuit court in accordance with Florida Law.

SECTION 15. City Code of Ordinances Amendment. A new Section 1-15 of Chapter 1 of the City Code of Ordinances is hereby created to read as follows (words that are stricken out are deletions; words that are underlined are additions):

Sec. 1-15. Publication. Unless prohibited by general law, wherever a notice or an advertisement is required to be published in a newspaper by any chapter, section or other provision of the city code or Longwood Development Code, as an alternative, city is permitted to publish notice of such on a publicly accessible website in accordance with Section 50.0311, Florida Statutes.

SECTION 16. Severability. If any section, subsection, sentence, clause, phrase, word or provision of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, whether for substantive, procedural, or any other reason, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 17. Conflicts. In the event of a conflict or conflicts between this Ordinance and any other ordinance or provision of law, this Ordinance controls to the extent of the conflict, as allowable under the law.

SECTION 18. Codification. Sections 1 through 15 on this Ordinance shall be incorporated into the Longwood City Code and Longwood Development Code respectively. Any section, paragraph number,

subsection number, letter and/or any heading may be changed or modified as necessary to effectuate the foregoing. Grammatical, typographical and similar or like errors may be corrected, and additions, alterations, and omissions not affecting the construction or meaning of this Ordinance or City Code may be freely made.

SECTION 19. Effective Date. This Ordinance shall become effective immediately upon adoption by the City Commission of the City of Longwood, Florida.

FIRST READING: March 16, 2026.

SECOND READING: April 6, 2026.

ADOPTED this ____ day of _____, _____, by the City Commission of the City of Longwood, Florida.

**CITY COMMISSION OF THE CITY OF LONGWOOD,
FLORIDA**

Mayor Brian Sackett

ATTEST:

Liane Cartagena, City Clerk

Approved as to form and legality for the use and reliance of the City of Longwood, Florida, only.

DANIEL W. LANGLEY, CITY ATTORNEY