

**LONGWOOD CITY COMMISSION**  
**Longwood City Commission Chambers**  
**175 West Warren Avenue**  
**Longwood, Florida**

**MINUTES**  
**May 4, 2026**  
**6:00 PM**

**Present:**

Mayor Tony Boni	David Dowda, Police Chief
Deputy Mayor Abby Shoemaker	Dustin Woolbright, Financial Services Director
Commissioner Matthew McMillan	Chris Kintner, Community Development Director
Commissioner Matt Morgan	Shad Smith, Public Works Director
Commissioner Brian D. Sackett	Jacqueline Aubrey, Community & Media Relations Manager
Dan Langley, City Attorney	Nerys Hernandez, Records Coordinator
William Watts, City Manager	Pamela Ogles, Administrative Assistant
Liane Cartagena, City Clerk	Deputy Police Chief Adam Bryant
	Juan Lopez, Building Official

1. **CALL TO ORDER.** Mayor Sackett called the meeting to order at 6:00 p.m.
2. **OPENING INVOCATION.** Matt Clark, Pastor from LifePoint Church gave the invocation.
3. **THE PLEDGE OF ALLEGIANCE.** Commissioner McMillan led the Pledge of Allegiance.

**A. Election of Mayor.**

Mayor Sackett turned the meeting over to the City Attorney to conduct the Election of the Mayor.

Mr. Langley stated the election of the Mayor occurs at the first meeting in May of every year and is elected amongst the Members of the Commission. He opened the floor for nominations.

Commissioner Sackett nominated Commissioner Boni as Mayor. Seconded by Commissioner Morgan.

Commissioner Boni accepted the nomination.

Commissioner McMillan nominated Deputy Mayor Shoemaker as Mayor. Seconded by Deputy Mayor Shoemaker.

Deputy Mayor Shoemaker accepted the nomination.

Mr. Langley closed the floor for nominations.

Nomination for Commissioner Boni as Mayor carried by a 3-2 roll call vote with Commissioner McMillan and Deputy Mayor Shoemaker voting no.

4. **COMMUNITY ANNOUNCEMENTS.** Ms. Cartagena read the following announcements.
- A. The City of Longwood will host a “Mother & Son” Dance on Thursday, May 7, 2026, from 7:00 p.m. until 9:00 p.m. at the Longwood Community Building. Tickets are available online.
  - B. The “Downtown Longwood Cruise-In” Car Show will be held on Saturday, May 9, 2026, from 5:00 p.m. until 8:00 p.m. in the Historic District of Longwood, located off Church Avenue.

5. **PROCLAMATIONS / RECOGNITIONS**

- A. **District #2 Presentation of the Business Person of the Month Award for May 2026 to Harvey Coleman, General Manager of Huey Magoos, 1022 West State Road 434.**

Mayor Boni presented the Business Person of the Month for May 2026 plaque to Harvey Coleman. Photographs were taken.

- B. **Proclaiming the month of May as "Building Safety Month" in the City of Longwood and a presentation by Juan Lopez, City of Longwood Building Official, about Building Safety.**

Mr. Lopez gave a presentation on Building Safety with a focus on PDI (Pre-Development Inquiry) sessions and their benefits. Deputy Mayor Shoemaker read the proclamation and presented it to Mr. Lopez. Photographs were taken.

- C. **Proclaiming May 3 through May 9, 2026, as "Professional Municipal Clerks Week" in the City of Longwood.**

Commissioner Sackett read the proclamation and presented it to the Clerk's Department. Photographs were taken.

- D. **Proclaiming May 10 through 16, 2026, as "Police Week" in the City of Longwood.**

Commissioner McMillan read the proclamation and presented it to Police Department staff. Photographs were taken.

6. **BOARD APPOINTMENTS.** None.

7. **PUBLIC INPUT**

- A. **Public Participation.** None.

8. **MAYOR AND COMMISSIONERS' REPORT**

**District #4.** Commissioner Morgan noted the Longwood Luau was canceled due to weather and staff is looking to reschedule it between June and August. He served as keynote speaker for Seminole State College's outgoing GED and IEP graduates, attended a ribbon cutting for Quesito's Express at 100 Dog Track Road, and toured the America 250 Freedom Truck with Deputy Mayor Shoemaker and Commissioner McMillan recommending it as an educational experience for students. He reported the 4<sup>th</sup>

Annual Walk for Autism Awareness and Inclusion drew approximately 5,500 attendees and connected neurodiverse families with local service providers at no cost to taxpayers. He attended a fundraiser for the Rescue Outreach Mission and advocated for increased funding to expand homeless shelter capacity. He along with his family, appeared on Fox 35 to promote the Autism Walk and encourage community involvement. He stressed the importance of communication between neurotypical and neurodiverse individuals and provided Autism Walk shirts to fellow commissioners.

**District #5.** Commissioner Sackett attended a ribbon cutting for Quesito's Express and reported the Longwood Babe Ruth Spring season for majors, minors, and younger children has concluded and upcoming tournament play scheduled May 5–9, discussing field conditions and staff assurances. Addressing neighborhood issues related to water main breaks near Pinyon Court, he reported meetings with Public Works, residents, and WOW. He visited the area yesterday and requested staff to investigate and resolve outstanding issues in the neighborhood, specifically the replacement of St. Augustine grass and the relocation of an obstructive water valve. He noted remediation and building activity has begun at Aldi's despite comments on the Facebook *Longwood 32750, 32779* Page.

**District #1.** Deputy Mayor Shoemaker congratulated Mayor Boni and acknowledged her nomination by Commissioner McMillan. She toured the America 250 Freedom Truck, describing the mobile exhibit as museum-quality.

**District #2.** Mayor Boni attended a ribbon cutting for Quesito's Express, praised the 4<sup>th</sup> Annual Walk for Autism for providing resources to families and noted strong vendor participation, and toured the America 250 Freedom Truck describing interactive educational features. He noted the installation of American 250 flags along Ronald Reagan Boulevard and around Reiter Park, thanking Mr. Capizzi and his staff for their assistance and recognized Juan Lopez, City Building Official, for his presentation, the City Clerk's Office, and the Police Department.

**District #3.** Commissioner McMillan congratulated Mayor Boni and acknowledged his nomination for Deputy Mayor Shoemaker. He toured the America 250 Freedom Truck and requested efforts to bring the mobile exhibit to Longwood's Rock, Freedom, and Fireworks (4<sup>th</sup> of July Event). He praised the 4<sup>th</sup> Annual Walk for Autism and speakers. He reported the "Rescue on the Runway" fundraiser for Rescue Outreach Mission raised approximately \$78,000, equating to about 2,225 shelter nights, recognizing organizers Chris Ham and Laura Jackson.

Commissioner McMillan expressed appreciation for the completion of cul-de-sac paving near his residence and requested minor follow-up work. He noted that the previously awarded beautification sign still needed to be moved to the recipient's location (Jack in the Box). Regarding the upcoming pre-budget workshop, he stated a preference to consider fees before millage and inquired about financing options for water plant costs using non-ad valorem mechanisms collected via property tax rolls for loan pledging.

## 9. COMMISSION AND STAFF ADDITIONS OR CHANGES

### A. ADDITIONAL ITEMS RAISED DURING MAYOR'S AND COMMISSIONERS' REPORTS

Commissioner Morgan requested that the City Manager discuss the WOW! project during his report later in the meeting.

## **B. ANY ADDITIONS OR DELETIONS TO THE AGENDA**

Commissioner Sackett moved to withdraw Item 11B. Seconded by Commissioner Morgan.

Commissioner McMillan noted his preference for aligning the Mayoral election with the November general election and supported extending the term from one to two years to improve continuity, but understood the desire to withdraw the item.

Deputy Mayor Shoemaker stated her opposition to a mandatory two-year term, arguing that the City Charter already allows for the annual election of the Mayor in May and for successive re-elections. She opined that a fixed two-year term could reduce the opportunity for more commissioners to serve as Mayor during their four-year terms.

Mayor Boney noted that the current one-year term does not preclude a Mayor from serving multiple consecutive years if re-elected by the Commission.

Motion carried by a unanimous voice vote.

## **10. CONSENT AGENDA**

- A. Approval of the April 20, 2026, Regular Meeting Minutes.**
- B. Approve the Monthly Expenditures for April 2026.**
- C. Acceptance of the State of Florida Local Government Cybersecurity Grant (Contract No. DMS-25/26-163).**
- D. Approval of an Interlocal Agreement with Seminole County regarding distribution of Local Option Fuel Tax Proceeds.**
- E. Approval of a \$2,000,000 investment in a 3-month Certificate of Deposit (CD) with One Florida Bank.**

Commissioner Sackett moved to approve Items 10A through 10E as presented. Seconded by Deputy Mayor Shoemaker and carried by a unanimous roll call vote.

## **11. PUBLIC HEARINGS**

- A. Read by title only and hold a public hearing for Ordinance No. 25-2276, which amends the Longwood Comprehensive Plan to reflect the adoption of the City's Mobility Fee and Bicycle-Pedestrian Master Plan.**

Mr. Langley read Ordinance No. 25-2276 by title only.

Mr. Kintner presented the Item and recommended its withdrawal due to unresolved state-level

legal considerations. Given the circumstances, staff determined the costs of a potential legal dispute with the state outweighed the benefits of proceeding with the amendment at this time.

Mayor Boni opened the public hearing. No one spoke in favor or opposition to Ordinance No. 25-2276.

Commissioner Morgan moved to close the public hearing. Seconded by Deputy Mayor Shoemaker and carried by a unanimous voice vote.

Commissioner Sackett moved to withdraw Ordinance No. 25-2276 as presented Item 11A. Seconded by Commissioner McMillan and carried by a unanimous roll call vote.

- B. Read by title only, set May 18, 2026, as the second public hearing date, and approve the first reading of Ordinance No. 26-2283, creating a section in the Longwood City Code, governing the term of office for Mayor.**

Item removed.

- C. Read by title only, set May 18, 2026, as the second public hearing date, and approve the first reading of Ordinance No. 26-2284, which calls for a bond referendum election to be held to finance public safety capital projects.**

Mr. Langley read Ordinance No. 26-2284 by title only.

Mr. Woolbright presented the Item.

Mayor Boni opened the public hearing. No one spoke in favor or opposition to Ordinance No. 26-2284.

Commissioner Morgan moved to close the public hearing. Seconded by Commissioner Sackett and carried by a unanimous voice vote.

Commissioner McMillan inquired if the bond could be secured by revenue streams other than ad valorem taxes, such as the communications services tax.

Mr. Langley explained that this referendum is specifically for general obligation debt secured by ad valorem taxes and advised that mixing funding sources in the referendum could create legal challenges. However, he clarified that this ordinance provides the Commission with the authority to pursue projects and borrowing, but does not obligate them to do so, and the Commission would retain flexibility to use other funding sources for projects independently, subject to Charter limitations.

Commissioner McMillan moved to approve Ordinance No. 26-2284 as presented Item 11C. Seconded by Commissioner Morgan and carried by a unanimous roll call vote.

## **12. REGULAR BUSINESS**

- A. Consideration of a Historic District Grant Application (HG 01-26) at 130 West Warren Avenue.**

Mr. Kintner presented the Item noting that while the applicant (Central Florida Society for Historic Preservation for the Bradlee-McIntyre House) did not submit the grant application prior to starting work as required, the work was properly permitted and completed to a high standard. Staff was comfortable with the work and recommended approval despite the procedural deviation.

Commissioner Morgan moved to approve Item 12A as presented. Seconded by Deputy Mayor Shoemaker and carried by a unanimous roll call vote.

**B. Read by title only and adopt Resolution No. 26-1718, amending the FY 2025–2026 budget and authorizing a budget amendment for the West Warren Avenue Complete Streets Project.**

Mr. Langley read Resolution No. 26-1718 by title only.

Mr. Smith presented the Item.

Commissioner Morgan moved to adopt Resolution No. 26-1718 as presented in Item 12B. Seconded by Commissioner Sackett and carried by a unanimous roll call vote.

**C. Approval of an agreement and purchase order in the amount of \$1,106,383.02 to Kimley-Horn and Associates, Inc. for design services related to the West Warren Avenue Complete Streets project.**

Mr. Smith presented the Item noting its relation to Item 12B.

Commissioner Morgan moved to approve Item 12C as presented. Seconded by Commissioner McMillan and carried by a unanimous roll call vote.

**D. Read by title only and adopt Resolution No. 26-1719, amending the FY 2025–2026 budget and authorizing a budget amendment for Emergency Water Plant Repairs.**

Mr. Langley read Resolution No. 26-1719 by title only.

Mr. Smith presented the Item.

Commissioner Morgan moved to adopt Resolution No. 26-1719 as presented in Item 12D. Seconded by Commissioner McMillan and carried by a unanimous roll call vote.

**E. Approval of a purchase order in the amount of \$52,678 to Hawkins & Company for the Replacement of Chlorination Generator Units for Water Treatment Plant No. 1.**

Mr. Smith presented the Item.

Commissioner McMillan moved to approve Item 12E as presented. Seconded by Commissioner Sackett and carried by a unanimous roll call vote.

**F. Read by title only, adopt Resolution No. 26-1717, amending the FY 2025-2026 budget, and approve a purchase order in the amount of \$102,230.04 for eleven (11) APXNEXT portable radios from the Police Impact Fund.**

Mr. Langley read Resolution No. 26-1717 by title only.

Chief Dowda presented the Item and confirmed the Police Impact Fee Fund balance was just over \$107,000.

Commissioner Morgan requested that fund balances be included in future agenda items of this nature for public transparency.

Commissioner McMillan noted this was a proper use of restricted impact fee funds, avoiding the use of general revenue.

Commissioner McMillan moved to adopt Resolution No. 26-1717 as presented in Item 12F. Seconded by Commissioner Morgan and carried by a unanimous roll call vote.

### 13. CITY MANAGER'S REPORT

#### A. Consider a date for the Pre-Budget Workshop Meeting.

The Commission unanimously approved Wednesday, June 17, 2026, from 1:00 p.m. to 4:00 pm in the City Commission Chambers, as the Pre-Budget Workshop Meeting date.

Mr. Watts reported on a recent incident where a subcontractor for WOW! struck a city water main on Bearss Circle, the same main that had been struck previously. He outlined the proactive measures staff has been taking to prevent such incidents, including the use of ground-penetrating radar, utility locates, and systematic valve exercising. Despite these efforts, the subcontractor deviated from the designated drilling location and struck a water main.

Mr. Smith added that the subcontractor's foreman did not follow directions, resulting in the foreman's termination by their employer. He reported that City staff shut off the water within approximately 20 minutes, but the repair time of two hours and twenty-five minutes exceeded the threshold to avoid a precautionary boil water notice, which was issued for the affected area.

The Commission discussed enforcement options, including permit revocation, recovery of documented damages and staff costs, and requirements for financial assurance under the City's ordinance.

Mr. Langley noted that while the City cannot levy fines like Code Enforcement, it could pursue reimbursement for all associated costs, including staff time and lost utility revenue, and that the City's current ordinance for new permits requires a letter of credit. He confirmed that WOW!'s current permit was issued under the old ordinance but regardless WOW! is still 100 percent liable for damages.

Mr. Watts reported that America 250 flags were now displayed along Ronald Reagan Boulevard and around Reiter Park, recognized the hard work of the Community Development Department, specifically mentioning Mr. Lopez and the Pre-Development Inquiry (PDI) process offered to future business owners, and expressed his appreciation for the City Clerk's Office and the Police Department.

14. CITY ATTORNEY'S REPORT. None.

15. CITY CLERK'S REPORT

A. Consider canceling the July 6, 2026, City Commission Regular Meeting.

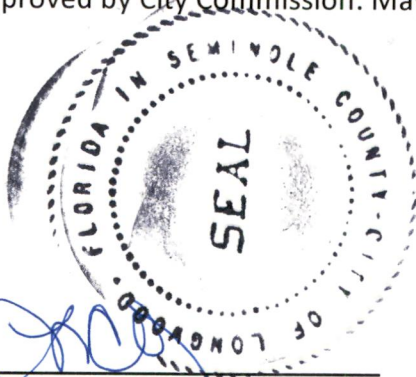
Commissioner McMillan moved to cancel the July 6, 2026, City Commission Regular Meeting. Seconded by Commissioner Sackett and carried by a 4-1 voice vote with Commissioner Morgan voting no.

Ms. Cartagena announced the launch of an online mystery word challenge for Professional Municipal Clerks Week and thanked Records Coordinator Nerys Hernandez and Administrative Assistant Pam Ogles for their hard work and dedication. She provided the following event reminders: CALNO (Council of Local Governments) meeting in the City of Oviedo on Wednesday, May 6 at 6 p.m., the National Day of Prayer in Sanford on Thursday, May 7 at 10 a.m., and a Leadership Seminole graduation luncheon on Friday, May 15 honoring Fire Chief Troy Feist's participation. She thanked Commissioner Sackett for his service as Mayor and congratulated new Mayor Boni.

16. ADJOURN

Mayor Boni adjourned the meeting at 7:46 p.m.

Minutes approved by City Commission: May 18, 2026.



ATTEST:

Liane Cartagena, City Clerk

Tony Boni, Mayor