

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

MINUTES
August 19, 2019
6:00 P.M.

Present: **Mayor Matt Morgan**
 Deputy Mayor Brian D. Sackett
 Commissioner Abby Shoemaker
 Commissioner Ben Paris
 Commissioner Richard Drummond
 Dan Langley, City Attorney
 J. D. Cox, City Manager
 Michelle Longo, City Clerk
 Chris Kintner, Community Development Director
 Chris Capizzi, Leisure Services Director
 Lisa Snead, Financial Services Director
 Shad Smith, Public Works Director
 Clint Gioielli, Deputy Police Chief

- 1. CALL TO ORDER.** Mayor Morgan called the meeting to order at 6:03 p.m.
- 2. MOMENT OF SILENT MEDITATION**
- 3. THE PLEDGE OF ALLEGIANCE**
- 4. COMMUNITY ANNOUNCEMENTS.** Ms. Longo read the following announcements.
 - A. Senior Matinee will be held on Wednesday, August 21, 2019, from 1:30 p.m. until 4:30 p.m., Longwood Community Building, 200 West Warren Avenue. This month's feature is *Five Feet Apart*.**
 - B. Orlando Health South Seminole Hospital will be sponsoring the "Concert in the Park" Event on Saturday, August 31, 2019, from 6:00 p.m. until 9:00 p.m. at Reiter Park, 311 West Warren Avenue. Music starts at 7:00 p.m., food and beverages will be**

available for purchase. The band will be *Hypersona* and this is a free event.

5. PROCLAMATIONS / RECOGNITIONS

A. Recognize Orlando Boom, the 2019 Women's Basketball Development Association (WBDA) National Champions.

Mayor Morgan recognized the Orlando Boom Team and presented them with a certificate of recognition. Photographs were then taken.

B. Presentation of the 2019 Key to the City Award to Marla Pickelsimer.

Commissioner Shoemaker read a Proclamation that outlined a biography on Ms. Marla Pickelsimer. She then presented her with the Proclamation and Key to the City Award. Photographs were then taken.

C. Presentation of the 2019 Key to the City Award to Jeff Sonksen.

Mayor Morgan read a Proclamation that outlined a biography on Mr. Jeff Sonksen. He then presented him with the Proclamation and Key to the City Award. Photographs were then taken.

D. Presentation of the 2019 Key to the City Award to Sarah Hall.

Deputy Mayor Sackett read a Proclamation that outlined a biography on Ms. Sarah Hall. He then presented her with the Proclamation and Key to the City Award. Photographs were then taken.

6. BOARD APPOINTMENTS

A. District #3 Nomination to the Land Planning Agency.

Commissioner Paris deferred the nomination until the next meeting.

7. PUBLIC INPUT

A. Public Participation. None.

8. MAYOR AND COMMISSIONERS' REPORT

District #3. Commissioner Paris wanted to talk about some of the roads and cross streets that are closed and some which are experiencing an increase in traffic. He asked if a temporary sign could be put there to

advise of the closures until the construction is done on Georgia Avenue or Warren Avenue, whichever one it is. He spoke about the Florida League of Cities conference and this being his fifth time attending. It was good to see a lot of new faces. This group is an opportunity for cities around the State of Florida to collectively, under one voice, make suggestions, statements, and opinions on legislation coming out of Tallahassee. One of his favorite things is the ability to meet Commissioners from different cities around the state, talk to them about what they have done with similar problems, and get their opinions. He got to spend some time with the St. John Water Management people. After talking to people in Tallahassee, it seems the “flavor of the week” is still water projects and environmental projects, so he suggests that staff starts to put together something that we can talk about early and get that submitted before Session next year. He would appreciate it if staff could make a recommendation and move that forward. He said it would be no cost to the City because he is there for work, and happy to walk that Bill through as much as possible. He did speak with Representative Plakon, who assured him he would do all he could for the City of Longwood if we filed an appropriations Bill, considering we have not filed one in a very long time.

District #4. Mayor Morgan said on August 6th, he spoke at Milwee Middle School and gave a motivational speech to incoming teachers getting ready for their upcoming year. On August 7th, Lyman High School had its Back to School Breakfast with Principal Rice and introduced the new educators that have come on board. The Seminole County School Board was there also. That morning, he had breakfast with Altamonte Springs City Manager, Frank Martz, he was checking with him on the development of the partnership between Advent Health and looking for another sponsorship opportunity for the Bambino Buddy Ball Baseball League we are bringing to Longwood. He said that same morning, he went to Journeys Academy in Sanford for their Teacher Welcome Back. On August 8th, Milwee Middle School had a very successful food drive for their food pantry which sends kids home with backpacks full of food. On August 9th, he toured the Seminole County Emergency Control Center. He asked Mr. Cox to be sure he sets a time to go and visit it as well. On August 14th the Florida League of Cities conference began and he went a day early for the Mayors Roundtable. He said, being a new Mayor in Longwood, I was proud to be out there representing our City. This started Tuesday night and went through Saturday night. I took part in our continuing education on Ethics, and also took part in the Transportation and Inter-Governmental Affairs Committee Meeting. That same day, I came back to Seminole County to take part in the Seminole County Opioid Council Meeting. On Friday morning I went to talk to the Lyman High School Football team at a pregame meal. He wanted to

inform them about the Concussion Legacy Foundation. He said Lyman Football is the first team in the Country to take part in #TeamUpSpeakUp, which is taking a pledge that you will have your brothers and sisters backs out on that field. He also did a ribbon-cutting for Lyman's new stadium. On August 20th, he will attend the Mayors and Managers Meeting in Sanford. That same evening he went to the VFW and speak with them about a potential event we may be having here in Longwood called Heroes Strong. On August 21st, he will be attending a U.S. Leadership Coalition Lunch Event with Congresswoman Stephanie Murphy. On August 22nd, he will have a meeting with Seminole County Commissioner Bob Dallari and our City Manager on something called Complete Streets Corridor Study for U.S. Highway 17-92. Hopefully, we will find some more money to help the beautification of that main artery.

District #5. Deputy Mayor Sackett said it is good to hear about the U.S. Highway 17-92 meeting because, in the past, the County has not coordinated well with us on U.S. Highway 17-92. He hopes they put some meat behind their call to improve that whole area. He said he had about \$1,000 of school supplies donated to him, and he will be donating them to Woodlands Elementary and Longwood Elementary. He also got a substantial increase in the number of bicycles he hopes to donate to Longwood Elementary, 45 bikes. At Woodlands Elementary, the backpacks are filled every Friday for about 40 kids to take home. He asked Mr. Cox if on September 11th, are we going to put out flags at the Heroes Monument. He also said he does not think people know they can take a flag as a memory. He said he has noticed our Pic N Save lot has become the dumping ground and does not look nice. The owner of that property needs to maintain it into a presentable condition, and they are not doing that. He understands there could be movement on that property, hopefully, sooner than later. He said it is almost a thirty-year victim of neglect and the front parking lot needs to be updated. He went to Lyman High School on Meet the Teacher Day and sold t-shirts and shorts. He noted it is a \$2 million stadium at Lyman High School. It was made by the same people that made the UCF Stadium. He said this was his 16th Florida League of Cities conference. He noted he attended some interesting workshops. He will pass along to Mr. Cox information on a company that deals with water tanks he received at the exhibit hall. The ribbon-cutting at Lyman High School was wonderful to see. The Tri-County League Breakfast was a great way to network. The celebration of the inauguration of our incoming league president was a wonderful luncheon, with a powerful speech on Readers to Leaders. He will be participating in that and will be reading a book to Longwood Elementary K-2 and Woodlands Elementary K-2. He said it is a book about being responsible people within your community.

District #1. Commissioner Shoemaker said she had some situations that Mr. Cox and staff alleviated to the best of their ability. She noted a lady had a cat go missing, and coyotes that are on urban land, in which our hands are tied. Fish and Wildlife got involved and may have put out some traps. The Florida League of Cities was awesome. She said I went on Thursday because I did not choose to take Ethics there since they offer so many other fun and exciting things to take. Yes, there was a lot of posturing this year. Everybody I met was the best.

District #2. Commissioner Drummond said the CALNO meeting was a couple of weeks ago, which is the Council of Local Governments in Seminole County. It was hosted this time by the City of Casselberry. We had two presentations, and one of them leads into the Complete Streets, but Casselberry has really taken and done a lot of development with their Complete Streets. They have a special name for it. They call it The City of Casselberry Healthy Community Complete Streets Policy and Design. They are using that to encourage people to get that physical activity we all need to stay healthy and young basically. The best example of that is over by the library they have taken a very wide road that was only two lanes that people were using for a drag strip. They put a bunch of curves in it and a really nice walkway on either side and made pedestrian crossings along there also. We are going to do a lot of the same things in Longwood also. We call it Complete Streets. A lot of it is to encourage pedestrian traffic. Bike lanes are included. It is a great program. He said Casselberry is also very big into the arts and they also had a presentation on arts and transportation at CALNO. The Seminole Arts Council is using a wrap on the traffic boxes at the intersections. The Arts Council is happy to work with us on this. We pick out the art we want and then use it to wrap our boxes. He thanked his fellow Commissioners for nominating him as a voting delegate at the Florida League of Cities conference. Each city has one representative and votes on legislation the League puts forth. Workshops are always great. Regarding the 2020 Census, we need everybody to participate and be counted in Seminole County and Longwood. That controls the purse strings from the Federal Government. There is \$675 billion that are funneled down to the local economies for different programs. Longwood needs to get our piece of that. He noted those census records are sealed for 75 years. No one can ever get into those records. Regarding telecommunications, the legislation that was passed last year allows telecommunication companies to come in and put a pole anywhere they want in the right-of-way. We have no control over that. We got a chance to network with all these different cities. I talked to people that were from a two square mile city and all the way up to Panama City Beach that had the huge devastation from the hurricane this last year. They are starting to bring their cities back from that. There was a large vendor hall set up with a lot of great ideas.

9. **ANY ADDITIONS OR DELETIONS TO THE AGENDA.** None.
10. **CONSENT AGENDA**
- A. **Approve Minutes of the June 3, 2019, Regular Meeting.**
 - B. **Approve the Monthly Expenditures for July and August 2019.**
 - C. **Approve the Monthly Financial Expenditures for July 2019.**
 - D. **Approval to host the Community Chanukah Celebration Event on Monday, December 23, 2019, from 6:00 p.m. until 8:00 p.m. at Reiter Park.**
 - E. **Approval to host the Thank you Heroes Ceremony and Celebration Event on Sunday, November 10, 2019, from 2:30 p.m. until 5:30 p.m. at Reiter Park.**
 - F. **Approve a purchase order in the amount of \$26,000 to Universal Engineering Sciences, Inc. for building inspection services.**

Commissioner Paris moved to approve Items 10A through 10F as presented.

Deputy Mayor Sackett requested that Item 10C be pulled for a separate discussion.

Commissioner Paris moved to approve Items 10A, 10B, 10E, and 10F as presented. Seconded by Deputy Mayor Sackett.

Commissioner Shoemaker requested that Items 10D and 10E be pulled for a separate discussion.

Commissioner Paris rescinded his motion. Deputy Mayor Sackett rescinded his second.

Commissioner Paris made a motion to approve Items 10A, 10B, and 10F as presented. Seconded by Deputy Mayor Sackett and carried by a unanimous roll call vote.

Discussion ensued on Item 10C and Ms. Snead answered questions.

Deputy Mayor Sackett moved to approve Item 10C as presented. Seconded by Commissioner Shoemaker and carried by a unanimous roll call vote.

Discussion ensued on Items 10D and 10E and Mr. Cox answered questions.

Commissioner Shoemaker moved to approve Items 10D and 10E as presented. Seconded by Commissioner Paris and carried by a unanimous roll call vote.

7. PUBLIC INPUT

A. Public Participation.

By a unanimous voice vote, the Commission allowed Ms. Kelly to speak under public participation.

Heather Kelly, 520 East Warren Avenue, Longwood. She said approximately three weeks ago I was walking my two dogs, and I was attacked by a pit bull. It had no collar on, no leash, and the owner was nowhere in sight. I had to hold my dogs above my head, and I screamed for help. I incurred scratches all over my body from him nipping at my dogs. One of my neighbors came out with a broom to hit the pit bull to try to get it away from me. One of my other neighbors came out and tried to get me to his house. The dog pursued me onto my neighbor's porch. As we were trying to get me into my neighbor's house, the dog went into my neighbor's house after us still. I had to go back out onto the porch while my neighbor put a broom between me and the dog, and I was able to get inside. My neighbor incurred scratches as well, and the pit bull refused to leave his front porch. We called the Police Department and also, Animal Control to come out. When they came, the owner showed up. The owner put a collar and leash on the dog, and I asked the Police Department if I could leave. They said yes. As soon as I walked out, the dog broke free of its leash and pursued us back into my neighbor's house. I have injuries all over my body, and this animal was handed back to the owner. I had to fight Seminole County for them to fine her. As a victim, I had to come forth with medical records showing that I incurred costs for Seminole County to do what was right by me. Not only that, but Longwood Police Department did not listen to the witnesses. One of my neighbors is here. There were three separate people who watched what happened, and no one was listened to. They were all told to shush, and the animal was handed back to her. It was one of the

most petrifying things I have ever gone through, and to have an animal that dangerous, loose, and out in the middle of the daytime. What if it wasn't me. What if it was a child. Just because I wasn't bitten doesn't mean any difference. I was still injured and hurt. I still might have to have surgery on my shoulder. I still have bruises that are healing and cuts and scratches and scars on me. No one should have to go through that. The Police Department should be more proactive, especially with what happened. They should have listened to who was on the scene and heard them. I don't think the dog should have gone back to the owner. I think we should have some laws about animals being loose and attacking people.

11. PUBLIC HEARINGS

- A. Read by title only and adopt Ordinance No. 19-2157, authorizing the issuance of debt in the principal amount up to \$1,108,894 to finance the East Longwood Septic Tank Abatement – Phase I Project.**

Mr. Langley read Ordinance No. 19-2157 by title only.

Mr. Smith presented the Item and answered questions.

Mayor Morgan opened the public hearing. No one spoke in favor or opposition to Ordinance No. 19-2157.

Deputy Mayor Sackett moved to close the public hearing. Seconded by Commissioner Drummond and carried by a unanimous voice vote.

Commissioner Drummond moved to adopt Ordinance No. 19-2157 as presented Item 11A. Seconded by Commissioner Paris and carried by a unanimous roll call vote.

- B. Read by title only, set September 4, 2019, as the final public hearing date and adopt Resolution No. 19-2160, which proposes the creation of the 2019 Wastewater Assessment Area, sets the final public hearing date and directs staff to provide mailed and published notices.**

Mr. Langley read Resolution No. 19-2160 by title only.

Ms. Snead presented the Item and answered questions.

Mayor Morgan opened the public hearing. No one spoke in favor or opposition to Resolution No. 19-2160.

Commissioner Paris moved to close the public hearing. Seconded by Commissioner Drummond and carried by a unanimous voice vote.

Commissioner Drummond moved to adopt Resolution No. 19-2160 and set September 4, 2019, as the final public hearing date. Seconded by Commissioner Shoemaker and Paris and carried by a unanimous roll call vote.

- C. Read by title only, set September 4, 2019, as the final public hearing date and adopt Resolution No. 19-2161, which proposes the creation of the 2019 Avex Properties Wastewater Assessment Area, establishes the properties and amounts to be collected, sets the public hearing date, and directs staff to provide mailed and published notices.**

Mr. Langley read Resolution No. 19-2161 by title only.

Ms. Snead presented the Item and answered questions.

Mayor Morgan opened the public hearing. No one spoke in favor or opposition to Resolution No. 19-2161.

Commissioner Drummond moved to close the public hearing. Seconded by Deputy Mayor Sackett and carried by a unanimous voice vote.

Commissioner Drummond moved to adopt Resolution No. 19-2161 and set September 4, 2019, as the final public hearing date. Seconded by Deputy Mayor Sackett and carried by a unanimous roll call vote.

12. REGULAR BUSINESS

- A. City Commission discussion regarding the future of the J.D. and N.J. Lewis house.**

Mr. Kintner presented the Item and went over the history of the house and what has happened since it was relocated to an area behind the Police Department. He noted in recent months there are two interested parties and discussions have included the possibility of the home being sold or transferred to a third party for future use on another property as part of a larger project,

including a bed and breakfast or an ice cream shop. He addressed the condition of the house and it would be required to come into compliance with relevant standards of the Florida Building Code and the Longwood Historic District Code Book. He mentioned the small size of the house roughly 600 square feet has limited options for renovations for future use. He recommended the Commission give direction to have staff prepare a Request for Proposals (RFP) to establish a framework that includes considerations like keeping the building within the Historic District; uses that are consistent with the Historic District; financial considerations including realistic repair and operating costs for any future use; timelines for construction; demonstrated ability and intent to comply with the Florida Building Code and other applicable codes; and limited City involvement, particularly relating to financial incentives.

Discussion ensued on the options and on the Habitat for Humanity donation of \$50,000. Mr. Kintner addressed this question and explained it was for improvements in Reiter Park.

It was the consensus of the Commission to direct staff to prepare a Request for Proposals regarding the future of the J.D. and N.J. Lewis House to be brought back to the Commission at a future meeting.

C. City Commission discussion and direction on implementing a Pilot Program “Round Up” for utility bills.

Mr. Cox presented the Item and went over the Pilot “Round Up” program and explained it would be voluntary to enroll, how to enroll, and projects the Commission could select for the monies to be used for. He also noted it would initially be done as a one-year pilot program. He recommended the Commission give direction to staff to prepare a resolution to implement the Pilot Program for one year with parks and events being the first project. He indicated they would like this to begin October 1, 2019, with an annual one-year extension.

It was the consensus of the Commission to direct staff to prepare a resolution that would implement a Pilot Program “Round Up” for one year with parks and events being the first project and to begin October 1, 2019, with an annual one-year extension.

13. CITY MANAGER’S REPORT

Mr. Cox said regarding the one item discussed during Public Participation, Chief Dowda is out of town, and Deputy Chief Gioielli is here, and we will talk about this tomorrow. He said an in-depth report was done by the Police Department, including Chief Dowda himself who followed up on the matter to make sure everything was handled correctly and properly. He wanted to say to the Boy Scouts that were here and their Scout Masters, it was really good to see you all here. If you all ever need any help with anything for any other type of public service badge, please give me a call, and I will be more than happy to help you in any way I can. He echoed the comments made on the Florida League of Cities earlier and also the appropriations item that had come up before. Appropriations are considered pork barrel in some places and are very much frowned upon for cities to get themselves involved in that because, where is the fair distribution of funds that are state funds. Our City has not received any appropriations for many years. Regarding Federal Highway Funds, every state receives Federal Highway Funds to go toward programs. Many states have gone to an equitable distribution of Federal Highway funds. Every City, every year, would get appropriations that they could use towards streets and roads. It was an extremely good program for a town of 10,000. We received an annual appropriation of \$250,000 in Nebraska. I imagine Florida is probably ten times the appropriation of Federal Highway Funds than Nebraska was. On a different note, because of the Americans Disability Act, we have taken some things down off the website. All of our records are available through the City Clerk and filing a records request. It is very simple to do that. The reason we have taken documents off our website is that there have been lawsuits filed against many cities in Florida that have indicated, usually by people not from their own town, not every document is accessible by a reader system. They might be blind, hearing impaired, unable to hear or to read a document we have posted as a PDF file. Some are readable, some are not. We have to be very careful about what we have on our website and make sure all of the files that we make available are compliant. Ms. Longo has been working in her department on doing that. It has been advised that we hire a contractor by the Florida League of Cities to get this done, so we have hired a sub-contractor to get this done. They are supposed to start in September, so three months from then we should have all our files back online. Most cities in Florida are dealing with this. We are complying with the law. Regarding the water tank repair that you approved action to be taken on, we have notified the company and signed the documents, and they are ordering materials. He said tomorrow we will be sweeping the west side of Ronald Reagan Boulevard, and on Wednesday, the east side. There are a couple of things we still have outstanding I do not have reports on yet like the vagrants and needles concern, as well as the dumpster franchise fees. There are a number of parties that have to coordinate, and they have

been unable to do so yet. Regarding Code Enforcement, at the last meeting, there was a presentation of 47 items that were brought up. We have followed up on all of those, and there is a total of 10 properties that were given Notices of Violation, and a total of 19 violations altogether. Some were already in process by the time they were reported to us. Staff prepared a very thorough memo. They got every property in the report. He said I can follow up and send you a report on that. Starting this Friday night from 7:00 p.m. until 7:00 a.m. on Saturday, the inside lane of Ronald Reagan Boulevard will be closed while they continue construction. Final completion has been pushed out until late September. The item of public art came up earlier tonight. We can set up a program that would encourage certain types of things to be created or donated to the City without strings that would be considered public art. He said the tennis and basketball courts at Reiter Park are being painted right now, they should be completed this week. We have worked hard on building a healthy organization. Some indicators to watch are turnover which has largely decreased and workers' compensation has dropped. Longwood will be one of two Seminole County cities that will be represented at the Business Resource Showcase that the Seminole County Regional Chamber of Commerce will be having on August 28th from 3:00 to 7:00 p.m. at Seminole State College, Heathrow campus. He said we are clear to announce that the Dog Track property is now under contract with Wood Partners Group for a mixed-use development.

14. CITY ATTORNEY'S REPORT. No report.

15. CITY CLERK'S REPORT

Ms. Longo reminded the Commission their next meeting would be held on Wednesday, September 4th.

16. ADJOURN. Mayor Morgan adjourned the meeting at 8:22 p.m.

Minutes approved by City Commission: 10-21-2019

 /S/
Matt Morgan, Mayor

ATTEST:

 /S/
Michelle Longo, CMC, FCRM
City Clerk

The Official signed minutes are on file in the City Clerk's Office.

CC 08-19-2019/12