

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

MINUTES
January 21, 2019
6:00 P.M.

Present: **Mayor Ben Paris**
 Deputy Mayor Matt Morgan
 Commissioner Abby Shoemaker
 Commissioner Richard Drummond
 Commissioner Brian D. Sackett
 Dan Langley, City Attorney
 J. D. Cox, City Manager
 Michelle Longo, City Clerk
 David P. Dowda, Police Chief
 Chris Kintner, Community Development Director
 Lisa Snead, Financial Services Director
 Shad Smith, Public Works Director

1. **CALL TO ORDER.** Mayor Paris called the meeting to order at 6:00 p.m.
2. **MOMENT OF SILENT MEDITATION**
3. **THE PLEDGE OF ALLEGIANCE**
4. **COMMUNITY ANNOUNCEMENTS.** Ms. Longo read the following announcements.
 - A. **Longwood Movie in the Park will be held on Saturday, January 26, 2019 beginning at 6:30 p.m. in Reiter Park, 311 West Warren Avenue. This is a free event and the movie will be *Smallfoot*.**
5. **PROCLAMATIONS / RECOGNITIONS**
 - A. **District #4 Presentation of the Business Person of the Month Award for January 2019 to Mr. Joe Carter, Top Trucks of Central Florida, 973 North Ronald Reagan Boulevard.**

Deputy Mayor Morgan read a brief biography on Mr. Joe Carter and then presented him with the Business person of the Month Award for January 2019. Photographs were then taken.

B. Presentation of the Beautification Award to Columbus Harbour Subdivision.

Commissioner Drummond presented Mr. Tom DeNegre and other representatives from the neighborhood with the Beautification Award for Columbus Harbour Subdivision. Photographs were then taken.

C. Presentation of the Martin Luther King, Jr. Good Citizenship Award to Ms. Sarah Reece.

Deputy Mayor Morgan read a Proclamation recognizing Ms. Sarah Reece and presented her with the Martin Luther King, Jr. Good Citizenship Award. Photographs were then taken.

D. Presentation of the Martin Luther King, Jr. Good Citizenship Award to Ms. Heather Siudak.

Commissioner Sackett read a Proclamation recognizing Ms. Heather Siudak and presented her with the Martin Luther King, Jr. Good Citizenship Award. Photographs were then taken.

6. BOARD APPOINTMENTS

A. District #1 Nomination to the Parks & Recreation Advisory Board.

Commissioner Shoemaker nominated Mr. David Putz for reappointment to the Parks and Recreation Advisory Board. Nomination carried by a unanimous voice vote.

B. District #3 At Large Nomination to the Parks & Recreation Advisory Board.

Mayor Paris nominated Mr. James Vogel for reappointment to the Parks and Recreation Advisory Board. Nomination carried by a unanimous voice vote.

7. PUBLIC INPUT

A. Public Participation.

Judi Coad, 1695 Grange Circle, Longwood. She expressed her condolences to Eugene Gray's family for his passing. He served this community well, and he will be sorely missed. She said at the previous Commission meeting she was surprised and concerned that the City of Longwood does not have any minimum square footage requirements for single family homes. Thus, allowing a free-for-all for doing a single family dwelling anywhere there is not a Deed Restriction. Someone could tear down a home or purchase a lot, say in Wildmere or Grant, and put up a dwelling a third the size of the surrounding homes based on current city criteria. Upon speaking with Mr. Kintner, I believe he said that they had been rescinded in 2002. Having basic requirements for single family dwellings would be essential for maintaining and increasing property values within residential areas. I did some research with our neighboring cities with whom we compete for businesses and residential construction. She provided a spreadsheet to the Commission with the basic information received. She said she was surprised that Longwood had no minimum square footage. In talking with the other cities, they were totally shocked. The only person I did not hear from is Sanford. If you take a look at the spreadsheet, the smallest single square family dwelling in any of the cities is actually in Seminole County at 700 square feet, it was rated residential 1A, which usually means it is a mobile home. The second smallest was 750 in Lake Mary, which was a duplex, and a single family was 1,100 square feet. In Casselberry, it is 900 minimum and all the rest go by zoning requirements. In Altamonte Springs, it is 800 for a duplex or a townhome, and single families are 1,100 square feet. She said she knew Tiny Homes are coming up and has no personal decision on it yet, but did ask the other cities about this as well. In Lake Mary they will not have any Tiny Homes, Casselberry decided not to go that route, Seminole County will only do this in agricultural areas and they have to meet state requirements. Sanford did not reply, and in Altamonte Springs they will not have this because it will not fit the minimum. She said the city should first consider reformulating basic square footage requirements for the single family dwellings before moving forward with any other development in our city. We need to be compatible with surrounding cities and the county. Past Commissioner Durso said from the dais, "If we were the cheapest city to live in, that is the type of demographic we will attract." The Planning Department of Casselberry said, they asked themselves what do we want our city to become. She asked, what is Longwood looking to become. Land within our city is very precious, and I urge the Commission and Community Development Department to have a conversation

on how we are going to continue to attract premier development to our city without basic dwelling criteria moving forward.

8. MAYOR AND COMMISSIONERS' REPORT

District #5. Commissioner Sackett wished everyone a Happy New Year. He said regarding the Parks and Recreation Meeting, I went to that meeting and Mr. Ryan Rinaldo was filling in for Mr. Capizzi. The information was precise and to the point and a well-run meeting. I was impressed with that. This past weekend driving down State Road 434, the snipe signs become really repetitive on Saturdays. From Palm Springs Drive to Grant Street, there were 16 snipe signs. We need to be looking at those more closely. There are also some Banner flags out there. I went to the celebration of life ceremony for Eugene Gray. He was a wonderful man for this community, was the right person at the right time for our Citizens on Patrol (COP) organization. He cared, was visible and ran a well-run machine. Since Christmas, I performed two weddings. It is nice to see these young people getting married now. I went to the Food Truck Competition. He also mentioned, money was well spent on the City Grant Program for the seven gable house on Warren Avenue. It looks more welcoming to our community now. The Car Show was well attended, and I hope to hear a report on Reiter Park also. There are quite a few dogs at that park which concerns me when no dogs are supposed to be there.

District #1. Commissioner Shoemaker wished everyone a Happy New Year. She said on December 24th, I was made aware of the flooding in the playground at Reiter Park. I understand this will be corrected. On December 31st, I brought in the New Year at Connolly's Tavern with good company. The music, fireworks, homemade chili, and atmosphere were very enjoyable. Connolly's Tavern is under new ownership, and I recommend you check them out. On January 5th, I received a phone call letting me know Mr. Gray passed away, and I did attend his service. He will be missed by so many as well as his dedication to this city. Mr. Drummond and I attended Leadership Seminole on the 11th. It was Health Care Day, and we were shown many awesome technologies, the helicopter, the new born areas, and the Laser Surgery. She said they were given a tour of the Assisted Living Facility, and heard from all the CEOs of each of our four Seminole County Hospitals. Leadership Seminole continues to be fun and informative. I have had several citizen concerns over the holidays and beginning of the year. Mr. Cox and staff have been great to address all of them, coupled with the holidays. She gave kudos to Mr. Cox and staff and said thank you for all you do.

District #2. Commissioner Drummond wished everyone a Happy New Year and said it is good to be back to work.

District #3. Mayor Paris said after about a month off, I am looking forward to being back and into the swing of things within the city. He would like to address our City Manager regarding Reiter Park. I have heard rumor that some sub-contractors that worked on the park are not getting paid. I would appreciate it if you would look into the validity of those claims, get a list of those claims from our general contractor and find out if the sub-contractors are getting paid or not. If they are not getting paid, why. He said this is an ongoing issue we have with that park, and I would like to find out what is going on.

Mayor Paris said regarding the Mayors and Managers Meeting, which is the group of Mayors and Managers from each city, school board, and county representatives who meet once a month to discuss issues with the County. This year in the rotation, I was nominated and elected unanimously to be the Chairman. If there is anything you would like discussed or questions asked in that meeting, please feel free to reach out to me. We are going to try to do more of a roundtable discussion this year under my Chairmanship. Last but not least, Happy New Year, Merry Christmas and Happy Holidays.

District #4. Deputy Mayor Morgan wished everyone a Happy New Year and Merry Christmas. He said he was honored to be appointed to the new Seminole County Opioid Council, by Sheriff Dennis Lemma. Two weeks ago I got the ball rolling on a project I wanted to do about getting the Lyman High School football team those anti-concussion helmets. They are \$300 to \$350 per helmet. He said we have been able to raise enough helmets through donors and their GoFundMe Page for about half of the team. I had a meeting at Reiter Park with Mr. Rinaldo and a wrestling promoter from an independent wrestling organization. On March 16th, we are looking to have a Reiter Park Rumble, a professional wrestling event. We are not going to charge any admission. He said all proceeds from the donations are going towards Lyman High School football team getting the remainder of their helmets. They are the only team in the league without them, and the statistics on concussions are scary.

Deputy Mayor Morgan thanked Mr. Cox for being so responsive about the playground at the park when it flooded during the rainstorm. He said that part of the park still has drainage problems and the park is not ready yet. On January 3rd, I attended the Seminole County Chamber of Commerce, along with Mr. Cox and Mayor Paris, which was a very good meeting with local business owners. On Friday he attended the ceremony for Eugene Gray. To say that Eugene will be dearly missed is

an understatement because that place was packed. We were lucky to have him and will be incredibly missed.

Deputy Mayor Morgan said this past weekend he did a quick commercial at Candyland Park for Longwood Babe Ruth League. The numbers have been down on registration and sign ups the last three or four years. Opening Day is coming up soon, and he encouraged people to come out for a big party atmosphere. He also mentioned the need for a fence around the Splash Pad at Reiter Park. It is to keep animals out of the area that are not supposed to be there to begin with, and kids riding their bicycles through the puddles. Also, to keep the kids inside in a safer environment where they can't fall off the side of the Splash Pad. He feels there needs to be someone overseeing the park at all times. He had a meeting with Mr. Cox this past week. He is impressed with how hard Mr. Cox is working for this city.

Deputy Mayor Morgan said this past weekend there was an event called Skate for Mark. He said Mark Stevens lost his battle to addiction. His mother, brother, and father have put together a skateboarding competition every year. This past weekend it was really well attended, and he was honored to help set up the event, along with Mr. Capizzi. His son was fascinated watching all the kids going up and down the ramps. He had an idea he would like to discuss with Mr. Cox which is to have a plaque installed in the skate park in Mark's loving memory.

Deputy Mayor Morgan wanted to thank his fellow Commissioners, the City Clerk, Mayor Paris, for all their help during this first term. He was happy to see the spray paint was finally taken down at the corner of Ronald Reagan Boulevard and Longwood Hills Road. That graffiti has been up there for years, and it is finally gone. The re-opening of Connolly's Pub, now called Connolly's Tavern has happened. He gave a shout-out to his buddy, Kenney working security at Candyland Park this past weekend. This person has a lot of passion and how well he handled everything, the following day when I shot that Longwood Babe Ruth commercial. He wanted to thank him. He reiterated that he feels very strongly we need someone to oversee Reiter Park at all times.

9. **ANY ADDITIONS OR DELETIONS TO THE AGENDA.** None.
10. **CONSENT AGENDA**
 - A. **Approve Minutes of the November 19, 2018 Regular Meeting.**
 - B. **Approve the Monthly Expenditures for December 2018 and January 2019.**

- C. Approve the Monthly Financial Report for December 2018.**
- D. Approve a Voluntary Cooperation and Operational Assistance Mutual Aid Agreement between Longwood Police Department and University of Central Florida Police Department.**
- E. Approve a Memorandum of Agreement to the Collective Bargaining Agreement with the Longwood Professional Firefighters Association Local No. 3163 for the period of October 1, 2018 to September 30, 2021.**
- F. Approval to enter into a Cooperative Purchasing Agreement and approve a purchase order in the amount of \$53,372.98 to All Terrain Tractor Service, Inc. for the Mingo Trail Pond Restoration Project.**
- G. Approve a change order in the amount of \$35,000 to purchase order #18-00888 for Preferred Materials for the Church Avenue Project (PP-CHU) roadway and paving materials.**
- H. Approve a change order in the amount of \$118,680 to purchase order #19-000131 for Central Florida Environmental, Corp. (CFE) for the County Road 427 Sewer Extension Project to incorporate the Florida Department of Environmental Protection (FDEP) Supplementary Conditions related to the State Revolving Fund (SRF) Program requirements.**

Commissioner Sackett requested that Items 10F and 10G be pulled for separate discussion.

Commissioner Sackett moved to approve Items 10A through 10E and 10H as presented. Seconded by Commissioner Shoemaker and carried by a unanimous roll call vote.

Discussion ensued on Item 10F regarding issues with muck, how it has impacted previous projects and costs that could potentially be associated with it. Mr. Smith explained the project will mainly consist of clearing out trees/shrubs not a lot of grading. He also stated he feels it is a good price.

Commissioner Sackett moved to approve Item 10F as presented. Seconded by Deputy Mayor Morgan and carried by a unanimous roll call vote.

Discussion ensued on Item 10G. Commissioner Sacket expressed that he is not in favor of change orders and did ask if this is the final bill. Mr. Cox addressed his concerns and indicated they do anticipate having a large change order on the next agenda. He explained what this will entail.

Mayor Paris suggested working up something for the Commissioners detailing what this change order entails.

Mr. Cox said he would do that.

Commissioner Drummond moved to approve Item 10G as presented. Seconded by Mayor Paris and carried by a four-to-one (4-1) roll call vote with Deputy Mayor Morgan voting nay.

11. PUBLIC HEARINGS. None.

12. REGULAR BUSINESS

- A. Read by title only and adopt Resolution No. 19-1490 authorizing the City Manager to apply for up to a \$2,226,984 loan under the State Revolving Fund Loan Program to fund the East Longwood Wastewater System Improvement and Expansion Project.**

Mr. Langley read Resolution No. 19-1490 by title only.

Mr. Smith presented the Item and provided an overview of the loan and that it relates to the next Item on the agenda.

Mr. Cox addressed the spreadsheet that Ms. Snead passed out. It outlines the fiscal year 2018-2019 lease payment schedules. He stated what they are doing today is asking the Commission for permission to apply for this loan and it still does not commit the city to doing the project. What it does is allow us to file the formal application and get it to the State. He also stated they have been in contact with our consultants and we are going to ask for a rate study. He is hoping to have the results back before they come to the Commission and ask for the final approval.

Commissioner Drummond moved to adopt Resolution No. 19-1490 as presented Item 12A. Seconded by Commissioner Shoemaker and carried by a unanimous roll call vote.

- B. Read by title only and adopt Resolution No. 19-1491, the State Revolving Fund (SRF) Loan Program adopting the Facilities Planning Report for the East Longwood (WW59053) and Longdale (19MMDD) Septic Tank Abatement Projects, and authorize the City Manager to submit required documentation to the Florida Department of Environmental Protection.**

Mr. Langley read Resolution No. 19-1491 by title only.

Commissioner Drummond moved to adopt Resolution No. 19-1491 as presented Item 12B. Seconded by Deputy Mayor Morgan and carried by a unanimous roll call vote.

13. CITY MANAGER'S REPORT

Mr. Cox thanked staff publicly for filling in when he has been out of the office ill. He gave an update on Reiter Park. We do have a conditional approval by the Health Department for our Splash Pad. It is conditional because we have to receive a permit from Seminole County because it is rubber, not the original cement. They don't meet until March, but if we had an event and wanted to open it, they could issue a temporary pass to it. He said there is an issue with the filters. They don't all run simultaneously, which would limit the number of kids that could be on the Splash Pad. It is a programming thing, so it will be fixed this week. Mr. Capizzi is scheduling a walk-through that would signal final acceptance of the park, but they still have their punch list items to do. Mayor Paris asked me to get a list of sub-contractors that have not been paid yet. We will certainly do that. We will be addressing the stipulated penalties, but it was important for the park to be accepted and completed first before we do that. I will follow up on dogs at Reiter Park, and also an overseer. We have hired an individual that will be focused on Reiter Park. He addressed the flooding and mentioned the answer may be a french drain in the swale to the south of the parking lot.

Mr. Cox said we are beginning to work on the budget for 2019/2020 year, and he passed out the proposed budget calendar. We are going to try to put together the Capital Improvement Plan (CIP) with our overall budget. We are continuing to work with other cities regarding municipal mobility. He said I anticipate a proposed inter-local agreement to be drafted and to be in front of the Commission in the next coming weeks. This would include us, Altamonte Springs, Lake Mary, Maitland and Sanford. It has to do with bringing it to Seminole County. The companies such as Uber are really loving Seminole County because of the cooperation that is occurring. I anticipate that for a future agenda.

Mr. Cox thanked Ms. Longo and Mr. Dunn for the work they put in for the closed captioning for the commission meetings. He said we received news today that we were approved by FERDAP, State Department of Environmental Protection for the playground equipment Grant for \$200,000, and it also includes a BMX track. Once we get the official letter, we will put the proposal together to go out for bids.

He said LA Fitness has been issued their permit for site demolition and site construction, and also for the fence. Our staff has been working on the Utility Bill Roundup Program, and Edmunds has completed their code update, and now we are in testing mode. We will bring it forward to you once we have tested it. He also noted the employee event is this Friday.

14. CITY ATTORNEY'S REPORT. No Report.

15. CITY CLERK'S REPORT

Ms. Longo stated they have set-up the closed captioning for the Facebook Live Commission Meetings however, at the start of the meeting there was a glitch. She advised the video was re-started without the closed captioning running.

16. ADJOURN. Mayor Paris adjourned the meeting at 7:38 p.m.

Minutes approved by City Commission: 03-04-2019

_____/S/
Ben Paris, Mayor

ATTEST:

_____/S/
Michelle Longo, CMC, FCRM
City Clerk

The Official signed minutes are on file in the City Clerk's Office.