

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

MINUTES
May 6, 2019
6:00 P.M.

Present: **Mayor Ben Paris**
 Deputy Mayor Matt Morgan
 Commissioner Abby Shoemaker
 Commissioner Richard Drummond
 Commissioner Brian D. Sackett
 Dan Langley, City Attorney
 J. D. Cox, City Manager
 Michelle Longo, City Clerk
 David P. Dowda, Police Chief
 Mike Peters, Fire Chief
 Chris Kintner, Community Development Director
 Chris Capizzi, Leisure Services Director

- 1. CALL TO ORDER.** Mayor Paris called the meeting to order at 6:00 p.m.
- 2. MOMENT OF SILENT MEDITATION**
- 3. THE PLEDGE OF ALLEGIANCE**
 - A. Election of Mayor**

Mayor Paris turned the meeting over to the City Attorney to conduct the Election of the Mayor.

Mr. Langley stated the election of the Mayor occurs at the first meeting in May of every year and is elected amongst the Members of the Commission. He opened the floor for nominations.

Commissioner Sackett nominated Commissioner Morgan as Mayor.

Commissioner Shoemaker asked if Commissioner Paris would want to continue as Mayor. He gracefully turned down the nomination.

Mr. Langley closed the floor for nominations.

Nomination carried by a unanimous roll call vote.

4. **COMMUNITY ANNOUNCEMENTS.** Ms. Longo read the following announcements.
 - A. **Orlando Health South Seminole Hospital will be sponsoring the “Concert in the Park” Event on Friday May 3, 2019 from 6:00 p.m. until 9:00 p.m. at Reiter Park, 311 West Warren Avenue. Music starts at 7:00 p.m. and food will be available for purchase. The band will be “Sandy Back Porch” and this is a free event.**
 - B. **The “Downtown Longwood Food Trucks” and “Art Market in the Park” will be held on Thursday, May 9, 2019 from 5:30 p.m. until 8:30 p.m. at Reiter Park, 311 West Warren Avenue.**
 - C. **The “Downtown Longwood Cruise-In” Car Show will be held on Saturday, May 11, 2019 from 11:00 a.m. until 2:00 p.m. in the Historic District of Longwood located off of Church Avenue.**
 - D. **Senior Matinee will be held on Wednesday, May 15, 2019 from 1:30 p.m. until 4:30 p.m., Longwood Community Building, 200 West Warren Avenue. This month’s feature is *Mary Poppins Returns*.**

5. **PROCLAMATIONS / RECOGNITIONS**

- A. **District #1 Presentation of the Business Person of the Month Award for May 2019 to Sensei Michael Hornback, Owner/Head Instructor of Hero Academy Martial Arts & Leadership, located at 851 East State Road 434, Longwood.**

Commissioner Shoemaker read a brief biography on Sensei Michael Hornback and then presented him with the Business person of the Month Award for May 2019. Photographs were then taken.

- B. **Proclaiming May 12 through May 18, 2019 as “National Police Week” and “Peace Officers Memorial Day” on May 15th.**

Mayor Morgan read the Proclamation and presented it to Corporal Steven Bryant. Photographs were then taken.

6. **BOARD APPOINTMENTS**

- A. **District #1 Appointment to the Charter Advisory Committee.**

Commissioner Shoemaker nominated Ms. Deborah Poulalion, 1367 Cor Jesu Court, to the Charter Advisory Committee. Nomination carried by a unanimous voice vote.

B. District #2 Appointment to the Charter Advisory Committee.

Commissioner Drummond deferred his nomination until the next meeting.

C. District #3 Appointment to the Charter Advisory Committee.

Commissioner Paris nominated Mr. Matthew McMillan, 1035 Cross Cut Way, to the Charter Advisory Committee. Nomination carried by a unanimous voice vote.

D. District #4 Appointment to the Charter Advisory Committee.

Mayor Morgan nominated Mr. Rex Anderson Sr., 1504 Jay Street, to the Charter Advisory Committee. Nomination carried by a unanimous voice vote.

E. District #5 Appointment to the Charter Advisory Committee.

Deputy Mayor Sackett nominated Ms. Kate Crockett, 101 Ardsdale Court, to the Charter Advisory Committee. Nomination carried by a unanimous voice vote.

7. PUBLIC INPUT

A. Public Participation.

Judy Putz, 280 West Warren Avenue, Longwood. She congratulated Mayor Morgan and told Ben Paris what a great job he did serving as our Mayor. She addressed Agenda Item 12A, which she thinks is a great idea because tax payer money will not be used. She was told the Commission may consider renaming the park itself but has a problem with this because Mr. Reiter gave that land to the city and by changing his name, you erase his legacy. She does not know if anyone has spoken with Mrs. Reiter to see how she feels about that but she hopes they do. As far as the Splash Pad and the Amphitheatre, she thinks it is great but we may want to reconsider changing the parks name. We have to think about what it is going to take to get Waze, Google Maps, and all the other location services to change the name.

8. MAYOR AND COMMISSIONERS' REPORT

District #2. Commissioner Drummond said he and Commissioner Shoemaker have talked about Leadership Seminole in the past. It is a monthly training for business leaders of Seminole County. We completed the Public Safety course for our final meeting last week. We had a great presentation that was held at the Seminole County Sheriff's Training Center, and we had participation with all the Chiefs. Officers were there with their vehicles. There were helicopters that did a demonstration of a felony traffic stop, including releasing spike strips and ruining two tires on a car. They used some of our fellow classmates as the bad guys and did a bus entry with a SWAT Team. I was on the bus when that happened, and those guys were good. He thanked the City for the opportunity to attend the training and encouraged his other commissioners to also take that training. There were fifty other business leaders from all across Seminole County, and part of them are raising money for a charitable cause. Our pick was Crossroads Corral. We raised over \$60,000 to build a new corral with a roof over it so they can do training for children, veterans, and others who have different disabilities. Additionally, I attended the Blue Grass Band Concert at Reiter Park last weekend and The Farmers Market on Sunday. He thanked the City Clerk for getting new chairs for the dais.

District #3. Commissioner Paris said he filled out his paperwork and received his acceptance letter, so he will be attending the Leadership Seminole Course. He toured a few facilities with the Seminole County Public Schools to see their Jet Program. One was at Advent Health Hospital in Altamonte, and the other was at Oakmont Reserve, a 55 plus retirement community. It was nice to see these young adults have the opportunity to work in these environments while in class to give them the job experience training before they go out in the real world. This is to identify kids who do not want to attend college but do want to get the job skills training while still in high school. He also spent time with students from Lyman High School and Lake Mary High School. He believes he will be doing some volunteering with them in the near future.

District #4. Mayor Morgan said on Tuesday, April 16, he was part of a Buddy Ball Meeting, a league for mentally and physically handicapped children. It started in Altamonte, but will be brought to Longwood. The naming rights will be split to Altamonte Springs/Longwood. They ran out of space at Eastmont Park in Altamonte, and we figured out a way to house the older children ages 12 to 20. It is one of the very few things out there for children with Autism who are late in their teens. I am really proud we are bringing it to Longwood and meeting that day with Advent Health. We are moving forward on installing an Astro Turf Field at Candyland Park that will be able to handle wheelchairs, walkers, and other things that help facilitate physically handicapped children. That field could also be open for Babe Ruth and Candyland leagues to use. On

April 18, we were the hosts of the Tri-County League of Cities luncheon, which was well attended by city employees. On that same day, I attended a Seminole County Opioid Council Meeting, where we are moving forward with the annihilation of the war on opioids in the State of Florida, which is a very prevalent problem to date. Arrest is not the answer for those who struggle and have struggled with addiction, like myself. Getting them help is the answer. Mayor Morgan went to Seminole High School, and met with Dr. Rodriguez for a tour. Dr. Rodriguez moved on from Rock Lake Middle to become the Principal of the largest school in Seminole. On April 26, he was asked to speak at the South Seminole Sertoma Club by former Mayor of Longwood, Butch Bundy. Mr. Bundy asked him to talk about the Opioid Council and his own personal story with addiction and conquering it thirteen years ago. The South Seminole Sertoma Club does wonderful community outreach and giving back. They pick five grammar schools to help and assist. Our Easter Egg Hunt was well attended. The only complaint I had was that there were too many people. Mayor Morgan wanted to emphasize that as the Mayor he does not have any more voting power or rights than the commissioners he serves with. We are all equal in our opportunity to serve you as public servants. It is an honor, but also a ceremonial honor and title.

District #5. Deputy Mayor Sackett expressed congratulations to Mayor Morgan and a sincere thanks to former Mayor Paris. He said I have a question on our budget-type items about yearly Physical's for our police officers and firefighters. When I get a physical from the School Board, I have no payment. My insurance company pays that. I think there is a way we can save some money, and we need to look into that. He said he was re-elected as the entire Seminole County Elementary Director for our union of 2,500 people. I was also appointed to the Athletic Boosters Board for Lyman High School so I can help out with the swim teams and other teams. It was fun to go to the Easter Bunny Breakfast. The egg hunt was wonderful with about 7,000 people attending this year. There are some concerns about the heat at the Car Show from workers and residents who attended. It is very hot from 11:00 a.m. to 2:00 p.m., and maybe we can adjust the time slot and have a general conversation about it. The bluegrass concert was entertaining and had a good crowd. A few meetings ago, I spoke about Code Enforcement being pro-active. I saw a car parked in the same spot for four weeks with an expired tag, and that car is still parked there. Some things are wrong, and they need to be checked out. Florida Standards Assessments (FSA) testing is in our school district. At the end of the week by Friday, I would have administered seven of those tests during the last three weeks. The kids are doing well, but they are stressed. The teachers are also stressed. He said I do have 212 days left before my retirement. Sincere thanks to Mel Francis for

sending us great information. Soon Lyman students graduate, and there will be lots of graduation parties. We wish them all safe and happy futures.

District #1. Commissioner Shoemaker said on April 18 she attended the Tri-County League of Cities luncheon, and Mayor Paris made a great speech. On April 24, I took our City Clerk to lunch and did her review. I applaud her commitment and dedication. On the same day, I attended the Meet and Greet at Mercedes Benz in Sanford. On April 26, I played Bunco with the girls at the Historic Civic Center. On my way home I passed by the Movie in the Park event and it was well attended. On April 27, I attended the Not-5-K Taco Run. She said May 3 was our last Leadership Seminole class. This is a course of law and justice. The knowledge and understanding that Seminole County and all the surrounding cities work in unison with each other exceptionally well. Seminole County and their SWAT Team have our backs should we need them. Our city and county law enforcement is top-notch in my opinion. On May 4, I attended the Concert at the Springs, which was beautiful and awesome as always. Congratulations to Mayor Morgan, and thank you again Mayor Paris for your service.

9. ANY ADDITIONS OR DELETIONS TO THE AGENDA. None.

10. CONSENT AGENDA

- A. Approve Minutes of the March 4, 2019 Regular Meeting.**
- B. Approve the Monthly Expenditures for April 2019.**
- C. Approve a purchase order in the amount of \$75,000 to Universal Engineering Sciences, Inc. for building inspection and plan review services.**

Commissioner Sackett moved to approve Items 10A through 10C as presented. Seconded by Commissioner Shoemaker and carried by a unanimous roll call vote.

11. PUBLIC HEARINGS. None.

12. REGULAR BUSINESS

- A. City Commission discussion on sponsorship and naming opportunities at Reiter Park.**

Mayor Morgan brought this Item forward for Commission discussion.

Mr. Cox passed out information for review and turned over to Mr. Capizzi to present.

Mr. Capizzi said he has reached out to other Directors in Seminole County, and presented their response. Lake Mary generally has no consideration for the naming of parks, facilities, streets and other owned property. If an individual entity or organization is desirous of having property named, a majority vote by the Mayor and commission is required. He stated this is in their city code. Winter Springs, currently does not have any naming material programs rights. Seminole County has that large sports complex off of East Lake Mary Boulevard, and recently did get sponsorship from Boomba. He stated he did get a document from Woodstock, GA, which is a Request for Proposal (RFP) agreement for an amphitheater. It gives a good description of what the city wants out of a sponsorship and what the sponsor is going to get. He thinks the way to go is putting an RFP out. We would not be showing any favoritism or promoting one business over another.

Mayor Morgan said we are having our first meeting and negotiations tomorrow with Advent Health and next week with South Seminole Hospital. We will bring back what we get from those so we can all figure on how to move forward and whom to move forward with.

Commissioner Paris said he liked what Mayor Morgan said about us having a lot of relationships with businesses across the county. It is very important to let everybody have an opportunity to do this, and we do not want to have the appearance of playing one group off the other, which is something we want to avoid. Right now, it is Longwood's park and everyone knows we built it. I wanted to stress that even if we go with an RFP for sponsorship and naming rights, we do not actually jump in having to do it. I think we can consider that if it is not financially advantageous for the city to make this move, I would be more inclined to make cuts elsewhere and put together a special line item funding in the budget for our park. I appreciate the idea of an RFP and the document you sent out. I think it is very important we remain fair in moving forward with something as delicate as the naming or sponsorship of what is going to be the focal point of our city.

Commissioner Sackett said he is not in favor of naming anything in the city after anyone.

Commissioner Shoemaker said she not in favor of changing names of the park.

Commissioner Drummond said he is not in favor of giant signs being put up in the park.

Mr. Langley said it is probably not wise to move forward with any sort of procurement process. You should probably avoid taking meetings with people that may submit proposals. He thinks it is a good idea to give staff consensus on the direction.

Commissioner Sackett made a motion not to move forward at this point with naming rights, RFP, or anything. Seconded by Commissioner Drummond.

Commissioner Paris said he would consider after a vote that we think about directing staff to look into some different aspects of naming portions, like the Splash Pad, and then we can revisit this at a later date.

Commissioner Shoemaker said she believes we should direct staff to move forward with an RFP, then we can decide what is wanted.

Motion failed by a two-to-three (2-3) roll call vote with Commissioner Paris, Mayor Morgan, and Commissioner Shoemaker voting nay.

Commissioner Paris moved to have staff look at an RFP for naming rights and suspend all meetings until the Commission has time to review a completed RFP. Seconded by Commissioner Shoemaker.

Discussion ensued on naming rights of city parks.

Motion carried by a four-to-one (4-1) roll call vote with Commissioner Sackett voting nay.

13. CITY MANAGER'S REPORT

A. Fire Department Report.

Chief Mike Peters gave a presentation on behalf of the Fire Department. He said currently they are fully staffed. There is only one employee left in their first 12 month probation period, which marks a great milestone and says a lot about the health and morale of the department. We have been able to celebrate three promotions, all internal. We finished construction

of our new fire engine, a 2018 Pierce Enforcer. We continue to maintain an ISO rating of two in the city. This is the insurance industry's report card for us. It has a dramatic effect on commercial insurance premiums, not only for the businesses currently here, but those who are looking to develop. Currently, we have had 860 calls, so looking at the projection, we are trending upward in fire calls. We have had 1,500 EMS alarms so far this year. He said transports are trending upward at 1,214. Three employees are currently in Paramedic School as a sponsorship from the department. These were employees that completed one year here and then selected by their peers to go to school for this advanced training. We have four employees pursuing advanced college degrees through our tuition reimbursement program. We were able to send three employees to National Fire Academy this year. That is a free program that the state provides. We just provide transportation. We provided CPR to our CERT members and the Longwood Police Department, totaling nine classes taking 36 hours of direction. Our department has participated in various drills throughout the area. Regarding fire prevention, we visit local businesses and try to identify hazards before there is an incident so we can come up with strategies to handle it. We participate with the American Red Cross through a grant program, and they provide us free smoke detectors with lithium batteries that last ten years. Our Fire Marshall does plan reviews for new construction and remodels through the Building Department. With Public Relations there have been 47 classes this year. Lastly, our CERT Team has had 30 new members trained. The group has gone through a reorganization. We are looking for a forum to give them direction and to provide the most meaningful service to the community. They share that desire as well. They participate in multiple events, and we have some ideas for the future where they will get involved in some other things too.

Chief Peters answered questions.

B. City Manager Report.

Mr. Cox said it is great to be back tonight and congratulations to Mayor Morgan and Deputy Mayor Sackett. He thanked former Mayor Paris as well. Regarding the budget, we had visited with the commission and members of the public that we were shooting for tonight to have our first draft out. We will have it in the beginning of June. We are close, but not there yet. We have a new Engineer who is going to be starting soon in Public Works. We hired a new Building Official. In the City Clerk's office, we have a new assistant. A new police officer has been hired in the Police Department. In the Parks Department, we have a new Parks Specialist and a part-time Parks Specialist. The Babe Ruth Shed could not be completed because Duke Energy had difficulties with the disconnect

point. Regarding The Lewis House, city staff is continuing discussions with a local investor, and a meeting is going to be planned with our new Building Official. With Reiter Park the final building inspection was passed, the tennis court fencing is being re-installed, and the Splash Pad will be up and running in late May, if not sooner. A few minor items are left on the punch list, but they are very minor. We will be sending the final pay application to West Construction and will include deducts. Regarding the Flea World Sign, we are concerned about the visibility of the site that we mentioned was our best prospect. We are still looking for ideas. We could sell the sign and rethink our entryway signage. Regarding Rosedale lighting, we have a preliminary cost from Duke Energy to operate, but are still waiting on the installation cost. We believe it will cost us an additional \$1,410 a year to operate the new lighting. The new completion date for the construction of North Ronald Reagan Boulevard is June 26. He said June 13 is scheduled for concrete and conduit work to be done on these sidewalks. A potential fence along the railroad tracks along Grant Street has been brought up, and we have been waiting on Florida Department of Transportation (FDOT) because this is a bigger project than just us. We did get designs back from them and they do call for installation of fencing.

14. CITY ATTORNEY'S REPORT. No report.

15. CITY CLERK'S REPORT

Ms. Longo congratulated Mayor Morgan on his election and thanked Commissioner Paris for all his work during his term as Mayor. She asked if they would like her to reach out to Mayors and Managers and advise them Commissioner Paris is no longer Mayor and update them on the change. She also advised the invitations for the upcoming Board Appreciation Dinner have been mailed, and this will be held on June 6th. She made a suggestion to Mayor Morgan regarding the seating arrangement on the dais. As the new Mayor she suggested he may wish to sit next to the City Attorney and consider moving the City Manager next to him as well. There was no objection from the Commission if Mayor Morgan sat next to the City Attorney.

16. ADJOURN. Mayor Morgan adjourned the meeting at 7:43 p.m.

Minutes approved by City Commission: 07-15-2019

 /S/
Matt Morgan, Mayor

ATTEST:

 /S/
Michelle Longo, CMC, FCRM
City Clerk

The Official signed minutes are on file in the City Clerk's Office.

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