LONGWOOD CITY COMMISSION

Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

AGENDA
December 21, 2020
6:00 P.M.

1. CALL TO ORDER

2. MOMENT OF SILENT MEDITATION

3. THE PLEDGE OF ALLEGIANCE

4. COMMUNITY ANNOUNCEMENTS

A. The City of Longwood will host the Florida Smash Beer Festival on Saturday, January 9, 2021, from 1:00 p.m. until 5:00 p.m. at Reiter Park, 311 West Warren Avenue. Tickets will be available the day of the event for $40.

B. The "Downtown Longwood Cruise-In" Car Show will be held on Saturday, January 9, 2021, from 5:00 p.m. until 8:00 p.m. in the Historic District of Longwood located off of Church Avenue.

C. The "Downtown Longwood Food Trucks" will be held on Thursday, January 14, 2021, from 5:30 p.m. until 8:30 p.m. at Reiter Park, 311 West Warren Avenue.

D. Longwood Movie in the Park will be held on Friday, January 15, 2021, beginning at 7:00 p.m. in Reiter Park, 311 West Warren Avenue. This is a free event and the movie will be *Lena and Snowball*.

5. PROCLAMATIONS / RECOGNITIONS

A. District #5 Nomination of Business Person of the Month Award for January 2021 (Presentation scheduled for January 18, 2021).

B. The nomination of the Beautification Award. (Presentation scheduled for January 18, 2021).

C. Nomination and selection of the recipient of the Martin Luther King, Jr. Good Citizenship Award (Presentation scheduled for January 18, 2021).

6. BOARD APPOINTMENTS

7. PUBLIC INPUT

A. Public Participation.

8. MAYOR AND COMMISSIONERS' REPORT
Districts #1, #2, #3, #4 and #5.

9. ANY ADDITIONS OR DELETIONS TO THE AGENDA

10. CONSENT AGENDA

A. Approve Minutes of the December 7, 2020, Regular Meeting and December 9, 2020, Executive Session.

B. Approve the Monthly Expenditures for December 2020.

C. Approve the Monthly Financial Report for November 2020.

D. Approve a Financial Advisory Agreement with Hilltop Securities, Inc.

11. PUBLIC HEARINGS

A. Read by title only and adopt Resolution No. 20-1547, establishing the City's Notice of Intent to use the Uniform Method for collecting Non-Ad Valorem Assessments in 2021.

12. REGULAR BUSINESS

A. City Commission approval to amend the Joint Use Stormwater Pond Construction Agreement relating to the UPS Pond Expansion and Bennett Drive Drainage Improvements Project.

13. CITY MANAGER'S REPORT

14. CITY ATTORNEY'S REPORT

15. CITY CLERK'S REPORT

16. ADJOURN

Michelle Longo, CMC, FCRM
City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per

Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at 407-260-3466 at least 48 hours in advance of the meeting.

This is a public meeting, and the public is invited to attend. This agenda is subject to change. In order to address the concerns with the COVID-19 pandemic and in accordance with the requirements of Seminole County Executive Order 2020-030, social distancing requirements will be strictly adhered to and persons attending this meeting are required to wear a face-covering unless exempted from wearing face coverings as stated in Section 5 of Executive Order 2020-030.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 260-3441 or emailing clerk@longwoodfl.org.

Future Meetings:	January 4, 2021	6:00 p.m.	Regular Meeting (Cancelled)
	January 18, 2021	6:00 p.m.	Regular Meeting
	February 1, 2021	6:00 p.m.	Regular Meeting

INSTRUCTIONS FOR VIRTUAL
LONGWOOD CITY COMMISSION MEETING
December 21, 2020

The above meeting is open to the public and all persons are invited to participate. Due to the COVID-19 pandemic, the meeting will also be held via Communications Media Technology (CMT). In order to address the concerns with COVID-19 and in accordance with the requirements of Seminole County Executive Order 2020-030, social distancing requirements will be strictly adhered to and persons attending this meeting are required to wear a face-covering unless exempted from wearing face coverings as stated in Section 5 of Executive Order 2020-030.

To participate in the City Commission meeting on December 21, 2020, you have the following options:

1. Attend in person. The Meeting will be held at Longwood City Commission Chambers, 175 West Warren Avenue, Longwood, Florida. The Commission Chambers is set-up keeping social distancing in mind and chairs are spaced accordingly. There is also access via audio broadcasting provided outside the building at the north-west side entry area of the Commission Chambers.

2. You may watch the meeting online by joining a Zoom Meeting December 21, 2020, Longwood City Commission Zoom Meeting

   Meeting ID: 817 4516 4527
   Meeting password: long1221

   To join by phone +1 929 205 6099

3. The Meeting will continue to be streamed Live on the City of Longwood Facebook page and can be viewed online at www.facebook.com/CityofLongwoodFL. The City's Livestream and archived livestreams of City Commission meetings are intended for convenience and ease of access for persons who may be unable to attend such meetings in person. The City does not intend to nor shall the livestream platform be interpreted in any way to create a public forum of any kind. The City will not respond to posts, comments, requests, or questions that are submitted on or through the Facebook livestream platform.

4. **To address the concerns with the COVID-19, for this Meeting, public comment will be handled as follows:** If an interested person desires to provide public comment, all comments must be provided to the City Clerk, Michelle Longo **no later than 3:00 p.m. on the day of the meeting at mlongo@longwoodfl.org, or placed in the Drop Box outside of the Utility Billing office at 155 West Warren Avenue, FL 32750**. Provide your full name, address, telephone number, along with the subject matter and comments.

If requested by the commenter, timely received, and if the required identifying information referenced in the previous paragraph has been provided, comments will be read into the record at the appropriate time. All other comments received by the deadline will be distributed to the Mayor, Commissioners, and appropriate staff prior to the start of the meeting but not read into the record during the meeting.

5. To request to speak during the virtual meeting, you will need to join the meeting via **Zoom**. At the time of the meeting enter **Meeting ID: 817 4516 4527 Meeting password: long1221** to be connected to the meeting. Once connected to the Zoom meeting, you must enter your name, address, and telephone number along with the subject matter to be discussed into a chat window and you will be called on at the appropriate time and heard during the meeting by telephone.

For additional information or assistance please contact the following prior to the meeting:

1. For public comment questions: Michelle Longo, City Clerk, mlongo@longwoodfl.org or (407) 260-3441
2. For questions on connecting to the meeting: Craig Dunn, Director of Information Technology, cdunn@longwoodfl.org or (407) 263-2333