

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

AGENDA (AMENDED)
December 6, 2021
6:00 P.M.

- 1. CALL TO ORDER**
- 2. OPENING INVOCATION**
- 3. THE PLEDGE OF ALLEGIANCE**
- 4. COMMUNITY ANNOUNCEMENTS**
 - A. The “Downtown Longwood Food Trucks” will be held on Thursday, December 9, 2021, from 5:30 p.m. until 8:30 p.m. at Reiter Park, 311 West Warren Avenue.**
 - B. Celebrate the Season and the annual Tree Lighting event will be held on Friday, December 10, 2021, from 6:00 p.m. until 9:00 p.m. at Reiter Park, 311 West Warren Avenue. There will be live music, dance performances, ice skating for \$1 per person, pony rides for \$7 per person, food available for purchase, shopping opportunities at Santa’s workshop, tree lighting, and a laser light show for the finale.**
 - C. The “Downtown Longwood Cruise-In” Car Show will be held on Saturday, December 11, 2021, from 5:00 p.m. until 8:00 p.m. in the Historic District of Longwood located off Church Avenue.**
 - D. The Longwood Movie in the Park will be held on Friday, December 18, 2021, beginning at 7:00 p.m. in Reiter Park, 311 West Warren Avenue. This is a free event and the movie will be *Elf*.**
 - E. Breakfast with Santa will be held on Saturday, December 18, 2021, from 9:00 a.m. to 10:30 a.m., at the Longwood Community Building, 200 West Warren Avenue. Tickets are \$10 per adult and \$6 per child. Tickets must be purchased in advance and can only be done online.**

- F. Santa Visits Longwood will be held on Saturday, December 18, and Sunday, December 19 from 11:00 a.m. until 6:00 p.m. or however long it takes to finish each area. Routes are only within city limits and are as follows:

Saturday: East of Ronald Reagan Boulevard

Sunday: West of Ronald Reagan Boulevard

5. **PROCLAMATIONS / RECOGNITIONS**

- A. Recognition of Deputy Mayor Boni's Completion of the 2021 Institute of Elected Municipal Officials held October 8-10, 2021.

6. **BOARD APPOINTMENTS**

- A. District #2 Nomination to the Parks & Recreation Advisory Board.

7. **PUBLIC INPUT**

- A. Presentation: Mr. Chad DeGroot, owner of Bikes N Boards to give a presentation on a "Candyland Park Skatepark Conceptual Plan".

- B. Public Participation.

8. **MAYOR AND COMMISSIONERS' REPORT**

Districts #5, #1, #2, #3 and #4.

9. **ANY ADDITIONS OR DELETIONS TO THE AGENDA**

10. **CONSENT AGENDA**

- A. Approve Minutes of the November 15, 2021, Regular Meeting.
- B. Approve the Monthly Expenditures for November 2021.
- C. Approve a change order in the amount of \$15,429.95 to the Barnes, Ferland, and Associates (BFA) Purchase Order No. 18-00938 to provide for additional construction administration services related to the Longdale Septic Tank Abatement project.
- D. Approve a change order in the amount of \$21,396.32 to Barnes, Ferland, and Associates (BFA) Purchase Order No. 20000519 for additional professional engineering services for the Clean Water State Revolving Fund (CWSRF) Loan related to the East Longwood Phase II Septic Tank Abatement project.

- E. Approve the 2021 – 2025 Voluntary Cooperation and Operational Assistance Mutual Aid Agreement between the City of Longwood Police Department and the City of Orlando Police Department.
 - F. Approve the Ricoh fleet replacement project and authorize the Acting City Manager to sign any appropriate documents related to the project.
- 11. PUBLIC HEARINGS
 - A. Read by title only and adopt Ordinance No. 21-2205 a Small Scale Comprehensive Plan Amendment for Properties at 250 North Street and Pineda Street (SPA 03-21).
 - B. Read by title only and adopt Ordinance No. 21-2213, which revises Chapter 86 Article III (Towing of Vehicles) of the Longwood City Code of Ordinances.
- 12. REGULAR BUSINESS
 - A. Read by title only and adopt Resolution No. 21-1584, amending the fee schedule of Longwood City Code Chapter 86, Appendix B, Traffic and Motor Vehicles.
 - B. City Commission to consider a presentation from Amy Sirmans of VHB regarding the progress on the West Warren Complete Street study, and provide guidance regarding the next phase of the project.
 - C. Read by title only and adopt Resolution No. 21-1586, authorizing the execution of a Sub-Recipient Agreement between the City of Longwood and the Florida Division of Emergency Management (FDEM) providing grant funding in the amount of \$116,213.92 for the engineering and design related to the Fire Station Facility, Hurricane Safe Room, Code Plus and Generator - Phase I project and authorize the Acting City Manager to execute all associated documents.
 - D. City Commission to consider a Historic District Matching Grant Application from Carolyn Miller, owner of the property at 212 West Bay Avenue.
 - E. City Commission to consider a Historic District Matching Grant Application from WHC Partners LLC, owner of the property at 172 West Warren Avenue.

F. Read by title only and adopt Resolution No. 21-1587, amending the fiscal year 2021/2022 Budget and Interfund Transfer from ARPA Fund to General Fund.

13. CITY MANAGER'S REPORT

14. CITY ATTORNEY'S REPORT

15. CITY CLERK'S REPORT

16. ADJOURN

Michelle Longo, CMC, FCRM
City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at 407-260-3466 at least 48 hours in advance of the meeting.

This is a public meeting, and the public is invited to attend. This agenda is subject to change. In order to address the concerns with the COVID-19 pandemic and in accordance with the requirements of Seminole County Executive Order 2020-030, social distancing requirements will be strictly adhered to and persons attending this meeting are required to wear a face-covering unless exempted from wearing face coverings as stated in Section 5 of Executive Order 2020-030.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 260-3441 or emailing clerk@longwoodfl.org.

Future Meetings:	December 20, 2021	6:00 p.m.	Regular Meeting
	January 3, 2022	6:00 p.m.	Regular Meeting (Cancelled)