

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

AGENDA
January 15, 2024
6:00 P.M.

- 1. CALL TO ORDER**
- 2. OPENING INVOCATION**
- 3. THE PLEDGE OF ALLEGIANCE**
- 4. COMMUNITY ANNOUNCEMENTS**
 - A. The Senior Matinee will be held on Wednesday, January 17, 2024, from 1:30 p.m. until 3:30 p.m. at the Longwood Community Building, 200 West Warren Avenue. This month's feature is *The Retirement Plan*.**
 - B. Longwood Movie in the Park will be held on Friday, January 19, 2024, beginning at 7:00 p.m. at Reiter Park, 311 West Warren Avenue. This is a free event and the movie will be *Minions, the Rise of Gru*.**
 - C. The Mid-Florida Mustang Club's 37th Annual Mustang and Ford Roundup will be held on Saturday, February 3, 2024, from 10:00 a.m. until 3:00 p.m. in the Historic District of Longwood.**
- 5. PROCLAMATIONS / RECOGNITIONS**
 - A. Proclaiming January 20, 2024, as Human Trafficking Awareness and Prevention Day in the City of Longwood.**
 - B. Recognition of the 2023 sponsors for the Annual Celebrate the Season and Breakfast with Santa events.**
 - C. Recognition of the 2023 Longwood Christmas Parade winners.**
 - D. District #3 Presentation of the Business Person of the Month Award for January 2024 to Nas Rajabi, Owner of Shiraz Market, 188 South U.S. Highway 17-92, Longwood.**

- E. **Presentation of the Beautification Award to Plaza Del Sol, 1155 West State Road 434, Longwood.**
- F. **Presentation of the recipient of the Martin Luther King, Jr. Good Citizenship Award to Sergio Urena.**
- G. **Presentation of the recipient of the Martin Luther King, Jr. Good Citizenship Award to Johnnie Richardson Sr.**
- H. **Presentation of the recipient of the Martin Luther King, Jr. Good Citizenship Award to Jason Byrne.**
- 6. **BOARD APPOINTMENTS**
 - A. **District #2 (At Large) Nomination to the Parks & Recreation Advisory Board.**
 - B. **District #3 Nomination to the Parks & Recreation Advisory Board.**
- 7. **PUBLIC INPUT**
 - A. **Public Participation.**
- 8. **MAYOR AND COMMISSIONERS' REPORT**
Districts #1, #2, #3, #4 and #5.
- 9. **ANY ADDITIONS OR DELETIONS TO THE AGENDA**
- 10. **CONSENT AGENDA**
 - A. **Approve the Minutes of the December 4, 2023, and December 18, 2023, Regular Meeting.**
 - B. **Approve the Monthly Expenditures for December 2023.**
 - C. **Approve the Monthly Financial Report for November 2023.**
 - D. **Approve a purchase order in the amount of \$99,785.05 to Wright-Pierce, Inc. to provide professional engineering services in support of the Landings and Coventry Water Service Line Replacement Project and authorize the City Manager to execute any associated documents.**
- 11. **PUBLIC HEARINGS**
 - A. **City Commission to hear a public request for a Conditional Use Permit (CUP 02-23) at 141 East Pine Avenue for an Accessory Dwelling Unit.**

12. REGULAR BUSINESS

- A. Read by title only and adopt Resolution No. 23-1650, which amends the fiscal year 2023-2024 budget and authorizes funding for the purchase of a Bypass Portable Pump.**
- B. Approve a purchase order in the amount of \$49,048.94 to Hydra Service, Inc. for the purchase of a Bypass Portable Pump.**
- C. Read by title only and adopt Resolution No. 24-1654, which amends the fiscal year 2023-2024 budget and authorizes funding for the East Longwood Phase 2 Septic Tank Abatement Project ITB #23-PW-ITB-008.**
- D. Read by title only and adopt Resolution No. 24-1655, authorizing to execute three (3) Local Agency Program Agreements between the State of Florida Department of Transportation and the City of Longwood concerning the Longwood South Pedestrian Corridor Sidewalk Project.**
- E. Approve a cure plan for 126 North Ronald Reagan Boulevard for Taco Bell.**
- F. Approve a Memorandum of Understanding Agreement between Seminole County and the City of Longwood regarding the Skylark Subdivision Drainage System Rehabilitation at 800 and 804 Raven Avenue and approval of a purchase order to Pegasus Engineering in the amount of \$99,000.**

13. CITY MANAGER'S REPORT

14. CITY ATTORNEY'S REPORT

15. CITY CLERK'S REPORT

16. ADJOURN

Michelle Longo, MMC, FCRM
City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at (407) 260-3466 at least 48 hours in advance of the meeting.

Any invocation that is offered before the official start of the Commission meeting shall be the voluntary offering of a private person, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission or the city staff, and do not necessarily represent their individual religious beliefs, nor are the views and beliefs expressed by an invocation speaker intended to suggest the City's allegiance to or preference for any particular religion, denomination, faith, creed or belief. Persons in attendance at the City Commission meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. You may exit the City Commission Chambers and return upon completion of the opening invocation if you do not wish to participate in or witness the opening invocation.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 260-3441 or emailing clerk@longwoodfl.org.

Future Meetings:	February 5, 2024	6:00 p.m.	Regular Meeting
	February 19, 2024	6:00 p.m.	Regular Meeting