

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

MINUTES
June 3, 2024
6:00 P.M.

Present: **Mayor Matthew McMillan**
 Deputy Mayor Matt Morgan
 Commissioner Abby Shoemaker
 Commissioner Tony Boni
 Commissioner Brian D. Sackett
 Dan Langley, City Attorney
 Clint Gioielli, City Manager
 Michelle Longo, City Clerk
 David Dowda, Police Chief
 Chris Capizzi, Leisure Services Director
 Shad Smith, Public Works Director

- 1. CALL TO ORDER.** Mayor McMillan called the meeting to order at 6:00 p.m.
- 2. OPENING INVOCATION.** Rabbi Tony Talavera with Sanctuary Church gave the invocation.
- 3. THE PLEDGE OF ALLEGIANCE.** Mayor McMillan led the Pledge of Allegiance.
- 4. COMMUNITY ANNOUNCEMENTS.** Ms. Longo read the following announcements.
 - A. The “Downtown Longwood Cruise-In” Car Show will be held on Saturday, June 8, 2024, from 5:00 p.m. until 8:00 p.m. in the Historic District of Longwood.**
 - B. The Annual “Father and Daughter” Dance will be held on Thursday, June 13, 2024, from 7:00 p.m. until 9:00 p.m. at the Longwood Community Building, 200 West Warren Avenue.**
 - C. The City of Longwood will host a Flag Retirement Ceremony on Friday, June 14, 2024, from 7:00 p.m. until 9:00 p.m., at Reiter**

Park, 311 West Warren Avenue. American flags that need to be retired can be brought to Reiter Park for proper disposal.

5. PROCLAMATIONS / RECOGNITIONS

A. Proclaiming the City of Longwood General Election – November 5, 2024.

Mayor McMillan read the General Election Proclamation.

B. Proclaiming June 14, 2024 as “Flag Day” and the week of June 9 through June 15, 2024 as “National Flag Week” in the City of Longwood.

Mayor McMillan read the Proclamation and presented it to Heroes Strong. Photographs were then taken.

6. BOARD APPOINTMENTS

A. City Commission nomination of a resident to the Board of Trustees for the City of Longwood Police Officers’ and Firefighters’ Pension Trust Fund.

Nomination deferred to the next meeting.

7. PUBLIC INPUT

A. Public Participation.

James L. Howard, 1065 Ridge Street, Winter Springs. He attended to express his appreciation for the work done to address the concern he expressed at a previous commission meeting. The area was cleaned up, and the individuals who were hanging out in that area had left.

8. MAYOR AND COMMISSIONERS’ REPORT

District #5. Commissioner Sackett attended the Longwood Elementary 5th Graders Ceremony at Lyman High School. He reported that the Assistant Principal at Longwood Elementary School would be transferring to another school and noted it was sad news. He mentioned the school resource officer he saw working with a student and commented on their support and getting a new outfit for the student so he could look suitable for the ceremony. He attended the ribbon cutting for Chipotle and noted that Huey Magoo’s will be opening soon. He attended the VFW Memorial Day Ceremony at Longwood Memorial Gardens and mentioned he saw the military banners at Candyland Sports Complex. He participated in the Be The Change Poker Tournament. He attended the ribbon cutting for Orlando Brick Co. He mentioned the tournament at Candyland Sports Complex, noting the 6U Boys Baseball will participate in

the State Tournament in Ocala and the 16U Girls Softball will participate in a State Tournament in Lake City. He will leave the following day to drive to Minneapolis to spend a month celebrating his 50th wedding anniversary and visiting with his grandchild.

District #1. Commissioner Shoemaker attended the Longwood Elementary School 5th grader ceremony at Lyman High School. She attended the ribbon cutting for Chipotle and participated in the Be The Change Poker Tournament to benefit the Longwood Historic Society. She attended the VFW Memorial Day Ceremony at Longwood Memorial Gardens and the table ceremony for missing veterans at the VFW. She attended the ribbon cutting for the Orlando Brick Co.

District #2. Commissioner Boni congratulated Commissioner Sackett on his 50th Wedding Anniversary. He thanked Northland Church for Serve Day and the team that came out to spread pine needles at Reiter Park. He attended the two (2) ribbon cuttings for Chipotle and Orlando Brick Co. He attended the VFW Memorial Day Ceremony at Longwood Memorial Gardens and the table ceremony for missing veterans at the VFW afterward. He mentioned that his youngest daughter would go on a mission trip to Costa Rica with the church and leave on Wednesday. He thanked all those who participated in the Longwood Historic Society Poker Tournament.

District #3. Mayor McMillan congratulated Commissioner Sackett on his 50th Wedding Anniversary and wished his father a happy birthday, which is the same day as his. He attended the Be The Change Poker Tournament to benefit the Longwood Historic Society and thanked Nan and Pops Ice Cream for being a sponsor. He attended his first Mayors and Managers Meeting hosted by the City of Oviedo. He completed the Seminole County Sheriff's Office Community Law Enforcement Academy, which is fourteen (14) weeks on Wednesday evenings and free to attend. He explained the program, noting it was free to participate, and said it was a great way to learn what they do. He attended the ribbon cutting for Chipotle and Orlando Brick Co.

Mayor McMillan reported on the true, good, and beautiful. For the "true," he stated that June 3 is World Bicycle Day. He mentioned he read an article in Longwood Republican from the historical records back in the 19th century that talked about the popularity of bicycles. It was from the May 18, 1897 edition, and he read a couple of quotes from that article, one from February 1, 1898. For the "good" was remembrance, and he mentioned the VFW Memorial Day Ceremony at Longwood Memorial Gardens. For the "beautiful" was the 5th Grader Graduation ceremony

and the yard signs each student received at the ceremony he has seen around the city.

District #4. Deputy Mayor Morgan, on May 22, played in the annual Milwee Middle School Facility versus student basketball game. He attended the Chipotle ribbon cutting. He was the keynote speaker at the Seminole Science Stem School. On May 23, he attended the annual Longwood Elementary Clap Out event, where you clap out the erasers for classroom chalkboards. He attended and spoke to the Citrus Club at their meeting on May 23 on behalf of Heroes Strong. He participated in the Be The Change Poker Tournament to benefit the Longwood Historic Society. He attended the VFW Memorial Day Ceremony at Longwood Memorial Gardens and mentioned he would like to make the event bigger. He thanked the city manager for meeting with him and a business owner while he had to have his son with him. On May 31, he and his wife presented a check to League President Sara Reece for Central Florida Bambino Buddy Ball. The company his wife works for, Kiewit Corporation, made a \$4,000 donation to Buddy Ball, and employees from the company attended a game to help out and “Buddy up” with special needs/Neurodiverse players. He attended the Orlando Brick Co. ribbon cutting. He mentioned the military flags at Candyland Sports Complex and was proud to have one in honor of his grandfather.

9. ANY ADDITIONS OR DELETIONS TO THE AGENDA. None.

Commissioner Sackett requested that Item 10C and 10D be pulled for separate discussion.

Discussion was held on both 10C and 10D and Mr. Smith answered questions related to the two items.

10. CONSENT AGENDA

- A. Approve the Minutes of the May 20, 2024, Regular Meeting.**
- B. Approve the Monthly Expenditures for April 2024.**
- C. Approve a purchase order in the amount of \$520,400 to Huffman Inc. dba NuWave Concrete to fund the South Longwood Phase I Sidewalk Project.**
- D. Approve an increase in the amount of \$26,325 to purchase order #24-00632 for Huffman Inc. dba NuWave Concrete for the final quantities related to the City Sidewalk Connections and Concrete Repair Project.**

Commissioner Sackett moved to approve Items 10A through 10D as presented. Seconded by Commissioner Boni and carried by a unanimous roll call.

11. PUBLIC HEARINGS

- A. Read by title only and adopt Ordinance No. 24-2253, which would effectively ban smoking and vaping in the City recreational parks and facilities.**

Mr. Langley read Ordinance No. 24-2253 by title only.

Mayor McMillan opened the public hearing. No one spoke in favor or opposition to Ordinance No. 24-2253.

Deputy Mayor Morgan moved to close the public hearing. Seconded by Commissioner Sackett and carried by a unanimous voice vote.

Commissioner Boni moved to adopt Ordinance No. 24-2253 as presented. Seconded by Commissioner Sackett and carried by a unanimous roll call vote.

12. REGULAR BUSINESS

- A. Schedule Wednesday, September 4, 2024, and Monday, September 16, 2024, as regular City Commission Meeting dates and public hearing dates for the adoption of the Fiscal Year 2024/2025 Budget.**

Commissioner Shoemaker moved to approve Item 12A as presented. Seconded by Commissioner Boni and carried by a unanimous roll call vote.

- B. Read by title only and adopt Resolution No. 24-1661, Florida Department of Transportation (FDOT) State Highway Lighting, Maintenance and Compensation Agreement Work Order Fiscal Year 2024/2025.**

Mr. Langley read Resolution No. 24-1661 by title only.

Mr. Gioielli presented the Item.

Commissioner Boni moved to adopt Resolution No. 24-1661 as presented Item 12B. Seconded by Commissioner Sackett and carried by a unanimous roll call vote.

- C. **Read by title only and adopt Resolution No. 24-1662, approving an Interlocal Agreement between Seminole County, the School Board of Seminole County, and the Municipalities of Seminole County for Shared Distribution and Use of Local Government Infrastructure Surtax.**

Mr. Langley read Resolution No. 24-1662 by title only.

Mr. Gioielli presented the Item.

Discussion ensued about the agreement, the distribution of funds for the different entities, the provision of an audit, and a provision that the entities can amend the distribution subject to a public hearing.

Commissioner Boni moved to adopt Resolution No. 24-1662 as presented Item 12C. Seconded by Deputy Mayor Morgan and carried by a unanimous roll call vote.

- D. **Read by title only and adopt Resolution No. 24-1663, amending the City Commission Rules of Procedure concerning the order of business on the Commission Meeting Agenda.**

Mr. Langley read Resolution No. 24-1663 by title only.

Commissioner Sackett moved to adopt Resolution No. 24-1661 as presented Item 12D. Seconded by Commissioner Boni and carried by a unanimous roll call vote.

13. CITY MANAGER'S REPORT

Mr. Gioielli reported that staff and consultants had a public workshop regarding the Mobility Plan and Fees and updates to the city's Bicycle Pedestrian Master Plan. The next step will be for the Commission to be presented with information from the Mobility Plan and the proposed Mobility Fee to be adopted. The Plan will be presented at the second meeting in July and the first meeting in August for the public hearing and adoption. He reported on a meeting with a property owner, Mr. Hattaway, whose property was at 1777 North Ronald Reagan Boulevard. He explained how the Land Development Code was changed in 2022, and he could previously offer auto repair and sales at his property. During the change, that use was restricted. Mr. Hattaway was asking if the Commission would consider allowing that use for his property and direct staff to allow that change to that property. Mr. Gioielli explained that Mr. Hattaway's position and staff agreed that the property was built with

the intent to have those uses as an option. He asked for Commission direction on how to proceed.

Discussion ensued on the request.

The Commission directed staff to bring back an item at a future meeting.

14. CITY ATTORNEY'S REPORT. No report.

15. CITY CLERK'S REPORT

A. City Commission discussion and consideration to cancel the July 1, 2024, City Commission Regular Meeting.

Discussion ensued on the July meeting dates and whether to cancel both or reschedule. The Commission decided to cancel the July 1 and July 15 meetings and reschedule the second meeting in July.

Commissioner Boni moved to cancel the July 1, 2024, and July 15, 2024, City Commission Regular Meetings and hold one meeting for July on Monday, July 22, 2024. Seconded by Commissioner Shoemaker and carried by a unanimous voice vote.

Ms. Longo reported there will be no CALNO (Council of Local Governments in Seminole County) meeting Wednesday, June 5 and the next meeting will be hosted by Longwood on August 7. She reported staff was planning a Budget Work Session for Thursday, July 11, and a start time of 2:00 p.m. or 3:00 p.m. She asked the Commission to review their schedule.

The Commission unanimously decided to hold the Budget Work Session on Wednesday, July 10, from 3:00 p.m. to 5:00 p.m.

16. ADJOURN. Mayor McMillan adjourned the meeting at 7:30 p.m.

Minutes approved by City Commission: 06-17-2024.

Matthew McMillan, Mayor

ATTEST:

Michelle Longo, MMC, FCRM
City Clerk

CC 06-03-2024/7

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